**Chancellor’s Executive Cabinet**

9:00-12:00 p.m., November 12, 2018

Seattle Central College, BE4180A

**Notes**

Attendance: Shouan Pan, Sheila Edwards Lange, Warren Brown, Rosie Rimando Chareunsap, Jennifer Howard, Cindy Riche, Earnest Phillips, Traci Russell, Steve Leahy, Rebecca Hansen

1. **Standing Issues/Updates:**
2. Review of notes from October 22

The notes were reviewed and will be posted.

1. Chancellor/Board Updates – Shouan Pan

The Fall Quarter Management Team meeting has been scheduled for December 3 at North.

1. ASI Implementation-

Chancellor Pan is working on a communication about ASI to employees.

1. Budget

Jennifer Howard is bringing the budget development timeline and college distribution proposals to the board’s fiscal subcommittee for their review. That meeting is scheduled for December 4.

1. Seattle Pathways

Kurt Buttleman and Earnest Phillips have been meeting to discuss streamlining parallel initiatives and communicating about the efforts that are happening under the umbrella of Seattle Pathways.

1. ctcLink

Kurt Buttleman sent a statewide progress report and a Seattle Colleges progress report.

1. Seattle Promise

Sheila Edwards Lange gave an update on the work of the design team. CEC discussed the contract with the city and non-tuition funds. Shouan Pan will request a meeting with Mayor Durkan to discuss the endowment.

1. Regional Pay

CEC discussed potential legislative support for regional pay and WACTC dynamics.

1. Foundation transitional issues

Traci Russell gave an update on the merger and tax exempt status.

1. College and District Division Updates – College Presidents and Vice Chancellors

Earnest Phillips gave an update on MLK planning and announced a potential speaker.

Jennifer Howard reported on a number of issues:

* International conversion was raised for discussion among the presidents.
* NeoGov training continues. More information on implementation will be forthcoming.
* Maxient is the conduct reporting software that will be implemented in January.
* The SBCTC cash reserves report was sent to the state board.
* The new format for New Employee Orientation will be launched in January.

Rosie Rimando Chareunsap announced that South’s VPI position is posted.

Sheila Edwards Lange announced an on-campus remembrance for Mildred Olee.

1. **Operational Issues**
2. Viaduct closure

Jeff Keever joined CEC to talk about the upcoming viaduct closure. The closure is set to begin on January 11 and last approximately three weeks. Jeff Keever proposed a districtwide communication to employees on alternative commute options. There are going to be open meetings held with SDOT at South on November 15 and at Central on December 4. Jeff Keever, Earnest Phillips, Jennifer Howard, Kurt Buttleman, Cindy Riche, Bradley Lane and Joyce Allen will meet and develop a set of recommendations to bring back to CEC.

1. Election and legislative agenda

Steve Leahy has begun outreach to newly elected legislators. He announced that senate committees will begin meeting this week.

1. Audit and Accreditation impact

South’s 7 year visit is in spring 2019. They are having a mock visit on November 28.

1. **Action Items**
2. Affinity group Policy and Procedure

Jennifer Howard presented a policy and procedure for affinity groups. After hearing CEC feedback, students will be removed from the proposed policy/procedure. Another suggestion was for the procedure to require periodic reapplication. Jennifer Howard will revise the policy and procedure and bring it back to CEC.

\*The next Executive Cabinet meeting is December 3 at South Seattle College.