**Chancellor’s Executive Cabinet**

9:00-12:00 p.m., July 13, 2020

**Notes**

**Attendance:** Shouan Pan, Chemene Crawford, Sheila Edwards Lange, Sayumi Irey, Kurt Buttleman, Kerry Howell, Jennifer Dixon, Choi Halladay, Cindy Riche, Andrea Insley, Malcolm Grothe, Earnest Phillips, Steve Leahy, Kathie Kwilinski, Jennifer Strother, Rebecca Hansen

Chancellor Pan began the meeting recognizing Andrea Insley’s career with Seattle Colleges and her retirement.

**Operational Issues**

1. Continued Discussion of Student Statement on Racial Equity

Kerry Howell gave an update on the development of new student scholarships. CEC discussed how to communicate actions back to the students.

CEC discussed making a statement opposing federal actions impacting international students.

1. Board/CEC Retreat

The retreat will be held on July 23 from 9:00-11:30 using Zoom. Chancellor Pan shared a draft agenda for the retreat.

1. Spring Quarter Enrollment Report

Kurt Buttleman summarized the final Spring enrollment numbers. He also summarized Summer numbers.

1. Disaggregated Student Data

Kurt Buttleman shared retention and completion data disaggregated by race. Some of this data will be shared at the upcoming Board/CEC retreat.

**Action Items**

* 1. Budget Reductions: further actions

CEC discussed granting COLAs and decided that Exempt and Pro Staff will receive a COLA this year, with the exception of senior administration. Additional data will be reviewed to determine further furloughs for Exempt staff. AFT-SPS furloughs will be negotiated.

**Standing Issues/Updates:**

1. Review of Notes from June 22

CEC reviewed the notes. They will be posted.

1. Managing COVID-19 Pandemic

Malcolm is meeting with the VPs tomorrow and will report back to the COVID-19 response group afterward.

1. Strategic Budget Reduction and Future Planning Task Force

Kurt Buttleman shared the July 1 recommendations.

1. Chancellor/Board Updates

Steve Hill will continue to serve as Chair and Rosa Peralta will serve as Vice Chair for 20-21. CEC has been asked to contribute to the Chancellor’s evaluation and Trustees’ self-evaluation.

1. Budget

Choi Halladay reported on District Office budget priorities and the data he is collecting.

1. AFT Seattle Negotiations Update

Jennifer Dixon reported that the parties continue to meet.

1. Seattle Pathways

Kurt Buttleman recently led a districtwide presentation of Seattle Pathways successes. Issues about meeting accessibility were discussed. Cindy Riche will convene a group to better define procedures and needs for making meetings and events more accessible.

1. ctcLink

Kurt Buttleman presented the latest project progress report.

1. College and District Division Updates

Earnest Phillips reported on assembly of the graduation boxes.

Jennifer Dixon reported on a problem with faculty being paid on time due to e-form deadlines not being met.

The next Executive Cabinet meeting is July 27.