

**INTERAGENCY AGREEMENT  
BETWEEN  
SEATTLE CENTRAL COLLEGE  
AND  
Renton Technical College**

This agreement is made and entered into by and between **Seattle Central College**, hereinafter referred to as "AGENCY" and **Renton Technical College**, hereinafter referred to as "CONTRACTOR"

IT IS THE PURPOSE OF THIS AGREEMENT that:

Michele Lesmeister (RTC) will serve as a trainer to deliver a series of workshops for faculty in Reading Apprenticeship to support student pathways and transitions.

THEREFORE, IT IS MUTUALLY AGREED THAT:

**STATEMENT OF WORK**

- A. This Agreement contains the General Terms and Conditions governing work to be performed under this contract, the nature of the working relationship between the AGENCY and the CONTRACTOR, and specific obligations of both parties.
- B. The CONTRACTOR will provide services and staff, and otherwise do all things necessary for or incidental to the performance of work, as set forth below:
  - 1. RTC faculty member Michele Lesmeister will facilitate up to 14 hours of professional development training in Reading Apprenticeship for Seattle Central faculty.
- C. The CONTRACTOR shall provide communication and documentation of all work done in accordance with the purpose of the grant.

All written reports required under this contract must be delivered to Jenna Pollock, the Agency Representative.



### **INSURANCE**

Both CONTRACTORS and AGENCY shall be covered by the State of Washington Self-insurance Program and the Tort Claims Act (RCW 4.92.060 et seq.), and claims against College and its employees, officers and agents in the performance of their duties and this agreement will be paid from the tort claims liability account as provided in RCW 4.92.130.

### **ASSURANCES**

The AGENCY and the CONTRACTORS agree that all activity pursuant to this contract will be in accordance with all the applicable current federal, state and local laws, rules, and regulations.

### **ORDER OF PRECEDENCE**

If any provision of the agreement contravenes any State or federal statute or regulation, the statute or regulation shall control.

### **ENTIRE AGREEMENT**

This contract, including referenced exhibits, represents all the terms and conditions agreed upon by the parties. No other understandings or representations oral or otherwise, regarding the subject matter of this contract shall be deemed to exist or to bind any of the parties hereto.

### **APPROVAL**

This contract shall be subject to the written approval of the AGENCY'S authorized representative and shall not be binding until so approved. The contract may be altered, amended or waived only by a written amendment executed by both parties.

### **AGREEMENT ALTERATIONS AND AMENDMENTS**

The AGENCY may, at any time, by written notification to the CONTRACTORS, and without notice to any known guarantor or surety, make changes within the general scope of the services to be performed under the contract. If the CONTRACTORS agrees to such changes, a written contract amendment reflecting such change shall be executed by the parties. An equitable adjustment in cost or period of performance or both may be made if required by the change. Any claim for adjustment in price or period of performance must be received within thirty (30) days of the CONTRACTORS's receipt of the change notice.



contained therein and of any portion of such document, which was not produced in the performance of this agreement.

The AGENCY shall receive prompt written notice of each notice or claim or copyright infringement received by the CONTRACTORS with respect to any data delivered under this agreement. The AGENCY shall have the right to modify or remove any restrictive markings placed upon the data by the CONTRACTORS.

#### **RIGHT OF INSPECTION**

The CONTRACTOR shall provide right of access to its facilities to the AGENCY or any of its officers at all reasonable times, in order to monitor and evaluate performance, compliance, and/or quality assurance under this contract on behalf of the AGENCY. All inspections and evaluations shall be performed in such a manner that will not unduly interfere with the CONTRACTOR'S business or work hereunder.

#### **TERMINATION**

Either party may terminate this Agreement upon thirty (30) days prior written notification to the other party. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

#### **TERMINATION FOR CAUSE**

If for any cause, either party does not fulfill in a timely manner its obligations under this Agreement, or if either party violates any of these terms and conditions, the aggrieved party will give the other party written notice of such failure or violation. The responsible party will be given the opportunity to correct the violation of failure within fifteen (15) working days. If failure or violation is not corrected, this Agreement may be terminated immediately by written notice of the aggrieved party to the other.

#### **DISPUTES**

Except as otherwise provided in this contract, when a dispute arises between the parties and it cannot be resolved by direct negotiation, the parties agree to participate in mediation in good faith. The mediator shall be chosen by agreement of the parties. If the parties cannot agree on a mediator, the parties shall use a mediation service that selects the mediator for the parties. The parties agree that mediation shall precede any action in a judicial or quasi-judicial tribunal.



**CONTRACT MANAGEMENT**

The Contract Manager for each of the parties shall be the contact person for all communications and billings regarding the performance of this contract.

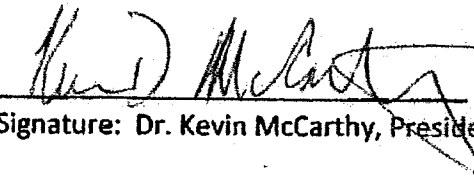
Contract Manager for AGENCY is:	Contract Manager for CONTRACTOR is:
<b>Contract Mgr Name:</b> Laura DiZazzo <b>AGENCY Name:</b> Seattle Central College <b>Address:</b> 1701 Broadway, 2BE3122 <b>City, State Zip Code:</b> Seattle, WA, 98106 <b>Phone:</b> 206-934-6964 <b>E-mail address:</b> <a href="mailto:laura.dizazzo@seattlecolleges.edu">laura.dizazzo@seattlecolleges.edu</a>	<b>Jenna Pollock</b> <b>CONTRACTOR Name:</b> Renton Technical College <b>Address:</b> 4000 NE 4 <sup>th</sup> St. <b>City, State Zip Code:</b> 98056-4195 <b>Phone:</b> (425) 235-5837 <b>E-mail address:</b> <a href="mailto:jpollock@rtc.edu">jpollock@rtc.edu</a>

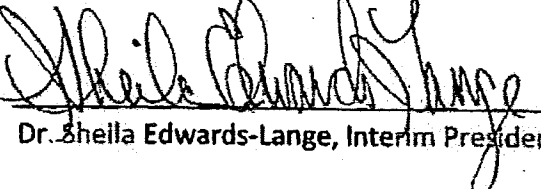
THIS CONTRACT is executed by the persons signing below who warrant that they have the authority to execute the contract

IN WITNESS WHEREOF, the parties have executed this Agreement.

Renton Technical College

Seattle Central College

  
 Signature: Dr. Kevin McCarthy, President

  
 Dr. Sheila Edwards-Lange, Interim President

24 Nov 15  
 Date

\_\_\_\_\_  
 Date





---

## Introduction to Reading Apprenticeship

Seattle Central College

January 22, 2016

Trainer

*Michele Lesmeister*

---

9:00 A.M. Introduction and Norms Setting

Personal Reading Histories

Reading Between the Lines, Students' Perspectives

10:30 Break

10:40 Capturing the Reading Process

Introduction to Think Aloud and Case Inquiry

12:00 P.M. Lunch

12:30 Talking to the Text

1:00 Planning Metacognitive Conversations for your classes

2:00 Begin the Showcase of Lessons

Questions and Observations

3:00 Adjourn

DL80

