



Board of Trustees Meeting

February 9, 2017

South Seattle College

President's Boardroom

6000 16th Ave SW

Seattle, WA 98106

SEATTLE COLLEGES DISTRICT BOARD OF TRUSTEES

February 9, 2017

STUDY SESSION South Seattle College 6000 16 th Avenue SW Seattle 98106	2:00 p.m.	President's Boardroom
REGULAR SESSION South Seattle College 6000 16 th Avenue SW Seattle 98106	3:00 p.m.	President's Boardroom

STUDY SESSION AGENDA

2:00 p.m.	STUDY SESSION
2:00 p.m.	Executive Session
2:10 p.m.	Open Session
	a. Board Subcommittee Reports
	b. SVI <i>Shouan Pan, Sheila Edwards Lange</i>
	c. SCC Real Estate <i>Shouan Pan, Sheila Edwards Lange, Lincoln Ferris</i>

REGULAR SESSION AGENDA

3:00 p.m.	CALL TO ORDER
3:00 p.m.	ROLL CALL
3:05 p.m.	ACCOLADE – TRANSFORMING LIVES AWARDS <i>Mark Bennett – Seattle Central College</i> <i>Marlon DuCouto – North Seattle College</i>

Marady Duong – South Seattle College

3:15 p.m. APPROVAL OF AGENDA | ACTION Tab 1

3:15 p.m. PUBLIC COMMENTS

Up to fifteen minutes are regularly set aside for people to express their views on any matter except those restricted to Executive Session.

3:30 p.m. PRESENTATION

Ready! Set! Transfer! Academy 2.0

Supporting and Understanding Low-Income STEM Students from Developmental Math to Transfer

Presenters: Gary Oertli, President; Pete Lortz, Vice President of Instruction; Jake Ashcraft and Rick Downs, Academic Faculty, Co-Directors of RST

3:35 p.m. RECOMMENDED BOARD ACTIONS | ACTION

A. Minutes from January 12 and January 17 **Tab 2**

B. WAC 132F-136-030, Facilities, Limitation of Use – Second Reading **Tab 3**

C. Policy 258, Enterprise Activities – Second Reading **Tab 4**

4:00 p.m. INFORMATIONAL ITEMS

A. Policy 281, E-mail use – First Reading **Tab 5**

B. Program Viability Process and Timeline **Tab 6**

C. 2017-18 Budget Process – First Reading **Tab 7**

D. Quarterly Financial Report **Tab 8**

E. Legislative Update

4:30 p.m. ORAL REPORTS

A. Chancellor’s Report

B. Chair’s Report

C. Report from Host President and Student Representative

1. Mr. Gary Oertli, President

2. Mr. Jacky Tran

Other reports as necessary:

D. Reports from Labor Union Representative

1. Ms. Annette Stofer, AFT Seattle Community Colleges
2. Mr. Ty Pethe, Washington Federation of State Employees
3. Mr. Bob Sullivan, AFT-SPS

E. Associated Student Body Presidents

1. Ms. Kristina Sawyckyj, Seattle Central College
3. Ms. Sara Michelassi, North Seattle College

F. College Presidents, Vice Chancellors, CHRO

1. Warren Brown, North Seattle College
2. Sheila Edwards Lange, Seattle Central College
3. Kurt Buttlerman, Vice Chancellor for Finance and Technology
4. Mary Ellen O’Keeffe, Interim Vice Chancellor for Education, Planning and E-learning
5. Dave Blake, Chief Human Resources Officer

G. Board of Trustees

5:00 p.m.

ADJOURNMENT

The next meeting of the Board of Trustees will be held on Thursday, March 9, 2017 at Seattle Central College, 1701 Broadway, Seattle, WA 98122 in the Broadway Performance Hall Boardroom. There will be a Study Session at 2:00 p.m., and the Regular Meeting will follow at 3:00 p.m.

EXECUTIVE SESSION(S)

An executive session may be held for one or more of the following purposes: (1) To receive and evaluate complaints against a public officer or employee; (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district; (4) To consider, as a quasi-judicial body, a quasi-judicial matter between named parties; (5) To consider matters governed by the administrative procedure act, chapter 34.05 RCW; and/or (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.

MINUTES OF THE SEATTLE COLLEGE DISTRICT

BOARD OF TRUSTEES MEETING held Thursday, January 12 at North Seattle College, 9600 College Way North, Seattle 98103.

PRESENT FOR REGULAR MEETING HELD AT 3:00 P.M.

Trustees	Ms. Teresita Batayola Ms. Louise Chernin Mr. Jorge Carrasco Ms. Carmen Gayton Mr. Steve Hill
Chancellor	Dr. Shouan Pan
Presidents	Dr. Warren Brown, NSC Dr. Sheila Edwards Lange, SCC Mr. Gary Oertli, SSC
Vice Chancellors, Chief Human Resources Officer	Dr. Mary Ellen O’Keeffe Dr. Kurt Buttleman Dr. Dave Blake
Advisory Representatives	Ms. Maureen Shadair Mr. Derek Edwards, AAG Ms. Annette Stofer, AFT Mr. Ty Pethe, WFSE Mr. Robert Sullivan Mr. Jacky Tran Ms. Kristina Sawyckyj Ms. Sara Michelassi
Secretary	Ms. Rebecca Hansen

Visitors who signed in: Melissa Mixon, Pam Racansky, Heather Emlund, Wendy Schneider, LaVerne Lamoureux, Marty Logan, Lauren Ko, Malcolm Grothe, Fleetwood Wilson, Karen Franklin, Davene Eyres, Denis Looney, Kristen Jones, Marjorie Richards, Adja Phipps, Elinor Appel, Kamel Abuzaid, Vera Kareva, Marissa Perry, Tracy Furutani, Yuchuan Karber, Yi-cguen Tsai, Quincy Jones

REGULAR SESSION AGENDA

CALL TO ORDER

Chair Batayola called the meeting to order at 3:04 pm.

ROLL CALL

Rebecca Hansen called the roll.

APPROVAL OF AGENDA | ACTION

Chair Batayola requested a motion to approve the agenda. **Trustee Chernin made a motion and Trustee Gayton seconded. The motion carried 5-0.**

PUBLIC COMMENTS

Marjorie Richards is Faculty at Seattle Central College and teaches ESL. She spoke about workload equity and how teaching ESL has evolved since the 1970s. As standards have changed, teaching ESL has become more academically rigorous.

Adja Phipps is a former ESL student at Seattle Central College. She came to the United States a few years ago and spoke no English. She is now attending UW. Adja spoke about ESL as a tool that changes lives for immigrants.

Elinor Appel brought five of her students to share their stories and show their support for ESL Faculty. Elinor used to be an academic librarian at North, decided to get a Masters degree, and now teaches ESL at North. She gave information on the programs offered and talked about how ESL instructors today teach linguistics, culture, and composition for college-bound students.

Marissa Perry is a student at the Seattle Central College Wood Technology Center. She advocated for more faculty and staff to support their programs.

Tracy Furtani teaches physics at North and is leading the AFT negotiations team. He wants to improve the contract and hire faculty into sustainable careers that will support their families.

Davene Eyres teaches physics at North. She talked about the cost of living in Seattle and the impact it has on workload and an instructor's ability to participate in additional professional activities.

PRESENTATION

Progress through Collaboration

Presenters: Warren Brown, NSC President; Pam Racansky, NSC Chief Diversity & Equity Officer and Director of Diversity & Inclusion; Sara Michelassi, Student President at NSC

Dr. Brown welcomed everyone to North Seattle College and shared a learning college concept that he works to embed across the college. He cited the work of Terry O'Banion as the basis for the idea that colleges need to provide many options for learning and ensure that there is active collaboration for learning. Warren talked about how the campus culture enables reflexivity

between being a teacher and learner and he mentioned student leadership as an area that particularly highlights that concept.

Pam Racansky and Sara Michelassi presented a range of projects, events and initiatives that aim to make the campus more inclusive. To support the idea that everyone on campus is both an educator and a learner, student collaboration with college departments and administration has led to the creation of open and safe spaces for dialogue about current issues. Safe Zone, micro aggression, and crucial conversation training also add to implementation of the Diversity Action Plan.

Students have identified three major initiatives this year: All Gender Restrooms, On-Campus Food Pantry, and Free College. Sara Michelassi emphasized that these major student leadership initiatives are being enhanced through collaboration with college departments.

RECOMMENDED BOARD ACTIONS | ACTION

A. Minutes from November 10

Trustee Chernin made a motion to approve the minutes and Trustee Gayton seconded. The motion carried 5-0.

B. Minutes from December 16

Trustee Hill made a motion to approve the minutes and Trustee Chernin seconded. The motion carried 3-0. Trustee Gayton and Trustee Batayola did not attend the December 16 meeting and abstained from voting.

C. Policy 252, Naming Seattle Colleges Facilities – Second Reading

Trustee Chernin made a motion to approve the policy and Trustee Gayton seconded. The motion carried 5-0.

D. Seattle Central College Strategic Plan and Measures

Trustee Carrasco made a motion for contingent approval of the strategic plan and Trustee Hill seconded. The motion carried 5-0.

INFORMATIONAL ITEMS

A. Quarterly Financial Report

Kurt Buttleman summarized the report and pointed to tuition collection as the biggest concern. The Governor's budget proposal includes some funding for the community college system including tuition revenue backfill, 6% COLA for faculty and staff, and student success incentives. The budget is preliminary but gives us something to respond to and use as a basis for advocacy. The next quarterly financial report will be presented to the board in February.

B. State Auditor's Office audit summary

Kurt Buttleman shared a clean report following a series of audits.

C. WAC 132F-136-030, Facilities, Limitation of Use – First Reading

Trustees has questions about the enforceability of the WAC and Derek Edwards clarified the enforceability of our trespass policies. This will come to the board for a second reading in February.

D. Policy 258, Enterprise Activities – First Reading

The district is required to have a policy and committee to oversee enterprise activities. The proposed changes streamline oversight by creating a district-wide committee instead of managing compliance separately at each college.

E. Legislative Update

LaVerne Lamoureux gave an update four days into the legislative session. She announced changes in key committees and is working to schedule meetings with key committee members, members from our catchment area, and House and Senate leadership with influence on the operating and capital budgets. The chancellor and presidents will be in Olympia to represent WACTC and they are also working with students and unions on a unified message for Seattle Colleges.

ORAL REPORTS

Chancellor's Report

Chancellor Pan introduced Wendy Schneider, the new Associate Vice Chancellor for Advancement. He also welcomed Lauren Ko to the Chancellor's Office. He reported that Seattle Colleges is developing an Accessible Technology Policy that will come to the board for discussion and approval. He also updated the board on our League for Innovation membership reaffirmation and reported that the Self-Study Report was completed and League board members will be visiting February 13-14. The chancellor encouraged everyone to attend the 44th Annual Martin Luther King, Jr. Celebration at Mt. Zion. He thanked board members and staff for their work to secure funding for expanding the 13th Year Scholarship. The chancellor updated the board on the first Seattle Colleges combined graduation ceremony, scheduled for June 16 at Sefeco Field. The chancellor also informed the board of procedural changes that the chancellor has instituted for reviewing requests to fill or create new positions. The committee that is reviewing district office operations has begun their work and there is an RPF currently open for a district-wide assessment of organizational structure and staffing. The goal of the assessment is to address budget deficits by identifying opportunities for integration, reducing redundancy, and increasing efficiency.

Chair's Report

Chair Batayola reported that the board discussed their self-evaluation during the study session and will conduct another evaluation at the end of this academic year.

Reports from Labor Union Representative

Ms. Annette Stofer thanked the chancellor for coming to the AFT executive board meeting and reported that she has been invited to attend a SBCTC meeting on January 18 to discuss hiring

and retention policies. She also informed the board that AFT members are planning to participate in a Lobby Day in Olympia on February 20.

Mr. Bob Sullivan reported that members of AFT-SPS are planning an event to make phone calls and write letters to legislators.

Associated Student Body Presidents

Ms. Sara Michelassi reported that student activity at North Seattle College has been focused on launching the food pantry and establishing all gender bathrooms. She also reported on Winterfest and a Call to Action Week to celebrate Martin Luther King, Jr. and the Inauguration.

Mr. Jacky Tran reported that the students at South Seattle College are going to focus on sustainability during winter quarter. He also announced that South Seattle College has launched a food pantry on campus. Students are also planning to send a large group to Olympia for lobby day.

Ms. Kristina Sawyckj recently assumed her new role as Executive of Administration at Seattle Central College. She reported on improvements to the MESA lounge and outreach center and that Phi Theta Kappa is working on food issues. Students at Central are organizing to leverage increased subsidies for student ORCA cards.

ADJOURNMENT

The meeting adjourned at 4:27pm.

The next regular meeting of the Board of Trustees is on Thursday, February 9, 2016 at South Seattle College, 6000 16th Avenue SW, Seattle WA 98106 in the President's Boardroom. There will be a Study Session at 2:00 p.m., and the Regular Meeting will follow at 3:00 p.m.

EXECUTIVE SESSION(S)

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APPROVED BY:

Teresita Batayola, Chair

Date

MINUTES OF THE SEATTLE COLLEGE DISTRICT

BOARD OF TRUSTEES SPECIAL MEETING held Tuesday, January 17 at Seattle Maritime Academy, 4455 Shilshole Avenue NW, Seattle 98107.

PRESENT FOR SPECIAL MEETING HELD AT 8:30 A.M.

Trustees	Ms. Teresita Batayola Ms. Louise Chernin Mr. Jorge Carrasco Ms. Carmen Gayton Mr. Steve Hill
Chancellor	Dr. Shouan Pan
Presidents	Dr. Warren Brown, NSC Dr. Sheila Edwards Lange, SCC
Vice Chancellors, Chief Human Resources Officer	Dr. Mary Ellen O’Keeffe Dr. Dave Blake
Secretary	Ms. Rebecca Hansen

Guests: Pete Lortz, Wendy Schneider, Barbara Dingfield

SPECIAL MEETING AGENDA**CALL TO ORDER**

Chair Batayola called the meeting to order at 8:37am.

ROLL CALL

Rebecca Hansen took roll.

PUBLIC COMMENTS

There were no public comments.

SEATTLE COLLEGES STRATEGIC PLAN

The board met with executive leadership to discuss a unified mission and vision for Seattle Colleges and to set goals for the new Strategic Plan. Barbara Dingfield facilitated the discussion.

ADJOURNMENT

The meeting adjourned at 12:30pm.

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EXECUTIVE SESSION(S)

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APPROVED BY:

Teresita Batayola, Chair

Date



MEMORANDUM

To: Board of Trustees

From: Dr. Shouan Pan

Date: February 9, 2017

SUBJECT: WAC 132F-136-030 College Facilities: Limitation of Use - Second Reading

Background

The attached WAC revisions update the policy relating to the use of college facilities, specifically the presence of weapons on campus as it pertains to the *general public*:

- Prevents visitors from having in their possession any weapons on campus, subject to exceptions
- Visitors with a concealed weapons permit must keep firearm in his/her vehicle locked and concealed from view
- Campus presidents or designee may allow weapons on campus if found necessary for safety and security purposes
- Disabling chemical sprays are not considered weapons, thereby not prohibited

This proposal was filed with the Office of the Code Reviser and was the subject of a Public Rulemaking Hearing held on November 17, 2016. Comments submitted are attached.

Further changes were proposed in consideration of submitted comments. The definition of "weapon" was added, and language was changed to allow the campus president or designee to permit the presence of a weapon if found necessary for safety and security purposes.

The proposed WAC is being presented to the Board of Trustees for a Second Reading.

Recommendation

It is recommended that the Seattle Colleges Board of Trustees approve the proposed revisions to WAC 132F-136-030.

Submitted by and transmitted to the Board with a favorable recommendation,


Dr. Shouan Pan
Chancellor

AMENDATORY SECTION (Amending WSR 14-01-015, filed 12/6/13, effective 1/6/14)

WAC 132F-136-030 Limitation of use. (1) Primary consideration shall be given at all times to activities specifically related to the college's mission, and no arrangements shall be made that may interfere with, or operate to the detriment of, the college's own teaching, research, or public service programs.

(2) College facilities may be rented to private or commercial organizations or associations but shall not be rented to persons or organizations conducting programs for private gain.

(3) College facilities are available to recognized student groups, subject to these general policies and to the rules and regulations of the college governing student affairs.

(4) No person or group may use or enter onto college facilities having in their possession weapons or firearms, even if licensed to do so, except commissioned police officers (~~(as prescribed by law)~~) or legally authorized military personnel while in performance of their duties.

(a) Any individual, including those visiting or conducting business on any of the Seattle Colleges campuses, found in possession of ~~a~~

weapon or firearm in any firearm, dagger, sword, knife or other cutting or stabbing instrument, club, explosive device, or any other weapon apparently capable of producing bodily harm, on or about the property of the Seattle Colleges knowingly, or found in possession of a weapon or firearm under circumstances in which the individual should have known that he or she was in possession of a weapon or firearm, may be banned from the colleges for such time and extent as Seattle Colleges determines appropriate. Individuals will be directed and required to remove their weapons or themselves from Seattle Colleges property or premises, with all appropriate legal actions (including arrest) being taken upon failure to comply.

(b) Individuals with a valid Washington state concealed weapons permit must keep any firearm in his or her vehicle locked and concealed from view while parked on campus in accordance with RCW 9.41.050.

(c) The president or his/her designee may grant permission to bring a weapon on campus upon a determination that the weapon is ~~reasonably related to a legitimate pedagogical purpose~~ necessary for safety and security purposes. Such permission shall be in writing and shall be subject to such terms or conditions incorporated in the written permission.

(d) Possession and/or use of disabling chemical sprays for purposes of self-defense is not prohibited.

[Statutory Authority: RCW 28B.50.140(13). WSR 14-01-015, § 132F-136-030, filed 12/6/13, effective 1/6/14; WSR 12-12-010, § 132F-136-030, filed 5/24/12, effective 6/24/12. Statutory Authority: Chapter 28B.50 RCW. WSR 84-21-031 (Order 44, Resolution No. 1984-22), § 132F-136-030, filed 10/10/84; Order 35, § 132F-136-030, filed 11/21/77; Order 26, § 132F-136-030, filed 9/16/75; Order 3, § 132F-136-030, filed 9/20/72.]

WAC 132F-136-030 Public Hearing Comments
 November 17, 2016

Name	Type	Comments	Response
Matthew Perry	Hearing comment	<p>“My name is Matthew Perry. I’m a student of Seattle Central College and a member of the Student Veteran’s Association. I have some concerns with the proposed changes of WAC as proposed. First concern is in Section 4, the word that is being added is ‘weapons’. I find there is no where I can find online or otherwise a legal definition of ‘weapon’ as it pertains to this WAC. There are numerous definitions of ‘weapon’ in WACs and RCWs and they’re all different from one another. There isn’t one specific definition of ‘weapon’ so I find there may be some confusion as it relates to the word “weapon”. The confusion may be that in changing this policy, it may prevent employees or students that currently carry multi-tools that contain a blade or box cutters for use in their work or just because of personal preference and therefore people who may not be aware of this fact that illegal pocketknives or multi-tools or box cutters that they have may become illegal to be in possession of and get into trouble because of that. In Section 4, Subsection a, it refers to what would happen if a person is found in violation of this WAC, but there are no provisions available for a hearing to appeal any sanctions that may be imposed if a person who was carrying such an item and therefore the process is being circumvented. So my problem is I’m a veteran and many veterans have been known to carry short blades to cut ropes or pieces of paper or whatever it may be for many years and asking a veteran, who has always had a multi-tool on him because of many reasons, to stop carrying a multi-tool that is used in a way that is not dangerous just because suddenly we change the wording in a WAC to say something means a weapon when it’s not a weapon anywhere else in the city of Seattle or the city of Washington is a concern of mine.”</p>	<p>Proposal to add in same definition used in personnel policy and student WAC: “any firearm, dagger, sword, knife or other cutting or stabbing instrument, club, explosive device, or any other weapon apparently capable of producing bodily harm.”</p> <p>This WAC does not affect students or employees. It only applies to the general public. Please see District Policy 248 (personnel) or WAC 132F-121-110 (students).</p>

<p>Kristina Sawyckj</p>	<p>Hearing comment</p>	<p>“My name is Kristina Sawyckj. I’m President of Student Veteran’s Association at Seattle Central. I’m also on student leadership; I’m the Executive of Communication. I, too, am also a veteran. My concern, as with Mr. Perry’s, is the definition of weapons that is listed in 4(d). There is no definition as to weapons and to me it’s a concern because I carry a knife for medical equipment. I need to cut through bandages and tubing various times while I’m on campus here from 8 o’clock to about 5 o’clock every day and it would be impossible to run 45 minutes to where my car is and back to take care of medical issues that I require as a disabled veteran. My knife is a very short knife. I want to make reference to California Penal Code Section 626.10 which specifies for K-12 as well as college that any person possessing a dirk, dagger, icepick or knife having a fixed blade larger than 2.5 inches, stun gun and etc., [...] but in California code, in elementary, high school, as well as college, they define what a knife looks like so my concern is there is no definition as to what a knife is and if I were to pull it out in the bathroom to cut through bandages, I could get possible trouble because somebody could possibly see that as a weapon that I have been possibly carrying or if I need to cut my medication, I also cut with my blade my pills in half. With me, I have difficulty using scissors so that is my only option I have for cutting stuff. And I also am concerned about the fact that in that Section A that due process for students is not included in there. We are entitled under the Constitution for due process. And, to me, when I read that ‘may be banned from colleges’, where is that definition of what being banned from colleges is going to look like. Is it going to be aligned with the Seattle Colleges student handbook or is it going to mean something else? But with then added should be written that we go before the official who happens to be in charge of student conduct with the committee. It needs to be defined a lot more than just labeled with possibly ‘banned on campus’. So that is my concern I am expressing today.”</p>	<p>This WAC does not affect students or employees. Please see District Policy 248 (personnel) or WAC 132F-121-110 (students).</p>
<p>Kevin Volkmann</p>	<p>Hearing comment</p>	<p>“My name is Kevin Volkmann. I’m a student at North Seattle College. I’m involved in emergency preparedness. My concern about this is that the weapons prohibition does not allow for emergency circumstances and I would like to see a provision in this code for emergency circumstances</p>	<p>Recommend revising WAC 132F-136-030(c) to read: “The president or his or her designee may grant permission to bring a weapon on</p>

		<p>under which various agencies could deputize people to carry a weapon on campus. This would be presumably during a disaster and each of these agencies would be responsible for screening individuals and maintaining a roster who has weapons. So the deputizing agencies may include King County Sheriff, King County Emergency Management Department, Seattle Police Department, Seattle Fire Department, Seattle Emergency Management Department, Washington National Guard, Washington Military Department Emergency Services Division, Department of Homeland Security, US Army, and of course Seattle Colleges Security Department themselves. That is ten agencies that would be able to do this and of course we'd want to have good communication with all the agencies. The purpose of bringing this up is that if you have an emergency, you're going to have typically a lot of things to negotiate organizationally and institutionally that are going to take some time. This is one thing that you can prepare for in advance and anticipate this type of requirement. Since we're covering it in today's hearing, it's reasonable to at least allow for a process by which some of these responsible agencies could deputize individuals to carry a weapon for various purposes. Thank you."</p> <p>Comment 2: "This is Kevin Volkman. To clarify, an emergency would be an emergency defined as a declaration of the President, the governor, King County executive or the mayor, so only under those circumstances. This is very confined; we're not talking about everyday allowance of weapons or deputization. It's only under a declaration of emergency by those individuals."</p>	<p>campus upon a determination that the weapon is necessary for safety and security purposes. Such permission shall be in writing and shall be subject to such terms or conditions incorporated in the written permission."</p>
<p>James Lewis</p>	<p>Hearing Comment</p>	<p>"My name is James Lewis. I'm the Security Director at South Seattle College and I'm also a veteran as well. I will say that we have a large vocational program at our campus and we are well aware that many students carry things that look like weapons. We have a culinary arts program and they carry very large, very sharp knives. We look at things considered as tools as perfectly fine. We are looking at things that are menacing or going to be used to hurt or harm or injure someone. That's how we look at it at our campus. If we were to stop people with stuff like</p>	

		that, we'd be doing that all day long since we do have a vocational program. Again, we try to use a lot of common sense in situations like this so it'd have to be something that appears to be menacing or trying to threaten or harm someone with."	
Ty Pethe	Hearing Comment	<p>"Ty Pethe, President of WFSE Local 304 and also District EPAC member. I remember when this discussion originated from our district emergency preparedness advisory committee. The original purpose of this change in the WAC was to provide a safe campus for our students, our faculty, our staff and other employees. There have been concern about weapons being carried on campus and that there was no mechanism for creating a safe space in which issues around menacing weapons could be dealt with. However, in looking over the proposed WAC today, the recommendations that were made out of that EPAC meeting have been expanded and I think in a dangerous way. One of the conversations that came up in the EPAC committee was what is defined as a weapon and what is legitimate usage. Many of our employees do carry items that could be considered a weapon. According to Washington state law, any blade over 3.5 inches if in a pocket or otherwise concealed could be considered a concealed weapon. Many of our staff in engineering, in facilities, in custodial and grounds, in security, and other people across campus regularly carry a 3.5 or larger knife to do their actual job functions. Originally those tools were going to remain not considered weapons and were going to be noted in those advisory notes from the EPAC Committee. In addition, I look at this and it doesn't give enough protection for our security officers on campus. Not all of them would be considered commissioned police officers so that language should be changed to include our security officers that do have defensive weapons on them, including knives, sticks and batons and such. And I would also be worried about the overreach of this. Again many of our staff, faculty, students do feel a need for some sort of a defensive weapon. The original compromise was to either have that noted in writing beforehand, before entering campus, or to keep those particular weapons in their locked car in the parking garage while they are on campus or at work. I see that language has been pared down to those who have legitimate concealed</p>	<p>Proposal to add in same definition used in personnel policy and student WAC: "any firearm, dagger, sword, knife or other cutting or stabbing instrument, club, explosive device, or any other weapon apparently capable of producing bodily harm".</p> <p>This WAC does not affect students or employees. Please see District Policy 248 (personnel) or WAC 132F-121-110 (students).</p>

		<p>weapons permits and again that can cause some great amount of difficulty depending on what is considered a weapon and how that's interpreted. If I had been doing yardwork or going camping and still had my axe from chopping wood or my machete from clearing brush in my car and I happened to forget about that and parked in the parking lot, I would be violating this new WAC because I have a larger bladed weapon that could be considered a deadly weapon. So I think that we do need to clarify the procedures around what is considered a tool, what is considered legitimate usage and also have more clarification of what is intent and how that affects this punitive process if in violation. I don't think one that accidentally forgets they have axe or another tool would be violating this policy; I would think we would try to prevent. So I think there still needs to be some changes and updates to this proposed language change. Thank you."</p> <p>Comment 2: "One additional thing I just thought of is that we do have other security personnel who are not employees of the college that do regularly come on campus. I think about the people who do pick up our bags of money and cash for deposit and the security officers who do those sort of pick-ups. Most of them do carry weapons. So I would hate to see that services we hire to do, services like pick up our money for deposit, be affected by a badly written WAC change."</p>	
Fabio Governato	Email	I strongly support the proposed changes to Chapter 132F-136-030.	
John Lederer	Email	As an employee of the Seattle College and resident of Seattle, I wanted to relay my commendation and support for the proposed changes to regulations. One of my duties at North Seattle College is to oversee the operations of the Opportunity Center for Employment and Education which serves over 300 community customers daily. This is a high volume, open-access facility where over 120 state employees are working. Establishing a policy that prohibits customers from entering the facility or a classroom with a firearm is a common sense regulation that will help	

		<p>ensure the safety of employees, students, and other community members. The right to own a firearm does not include the right to carry it anywhere one wishes. The right to a safe and secure college campus supersedes the preference of some individuals to carry a weapon onto campus.</p> <p>Please approve the proposed regulation as drafted.</p>	
Mark McCarthy	Email	<p>Futile as this message no doubt is, I will have noted my vehement objection to the proposed changes to Chapter 132F-136-030.</p> <p>Restricting the rights of the extremely small number of persons licensed to carry a concealed pistol is a triumph of rhetorical appearance over substance. Has a person so licensed and armed ever shot anyone on campus? Will the college place armed security personnel in sufficient numbers to shoot some active shooter who is attempting to murder me or my fellows? Of course not; but hollow words of policy will free the college from some degree of liability. Additionally, locking firearms in automobiles is an irresponsible act that allows even amateur thieves to steal those firearms so located.</p> <p>This possibly legal regulation will not increase safety and might well place the responsible pistol owner in the unfortunate position of being shot by some nut or terrorist while that same responsible citizen's pistol is being stolen by some petty criminal out in the parking lot. As usual, posting a sign is assumed to present a meaningful barrier to someone intent on murder and mayhem. This is a patently absurd position on its face and an impotent policy. I don't even carry a weapon, but I would hope someone is when an active shooter has me cornered and within his sights. Perhaps you will feel better for having supposedly done the "right thing," but I don't think my widowed wife and children will be so sanguine in such a circumstance.</p>	<p>RCW 9.41.280(3)(f) requires visitors to primary and secondary schools to leave their firearms locked in their vehicles. We believe this is a good compromise for visitors to the Seattle Colleges.</p>

MEMORANDUM

TO: Board of Trustees

FROM: Dr. Shouan Pan

DATE: February 9, 2017

SUBJECT: Policy 258, District Enterprise Activities – Second Reading

Background

The attached revision is suggested to update Policy 258, District Enterprise Activities.

This policy revision was reviewed by the District Business Officers group, the district-wide Workforce Education Advisory Board and the Chancellor's Executive Cabinet. Language was modified to accommodate the creation of a district-wide committee to comply with RCW 28B.63

Recommended Action

It is recommended that the Seattle Colleges Board of Trustees approve the proposed revisions to Policy 258.

Submitted by and transmitted to the Board with a favorable recommendation,



Dr. Shouan Pan
Chancellor

NUMBER: 258

TITLE: District Enterprise Activities

Adopted Date: 7/13/1989 Last Revised: 3/12/2015

AUTHORITY: RCW 28B.63

As covered under the above authority, Seattle College District VI shall authorize only those District Enterprise activities that provide goods, services or facilities to students, faculty, staff and invited guests, and which meet one of the following criteria:

- A. The goods, services or facilities are consistent with the institution's instructional or public service mission.
- B. Provision of the goods, services, or facilities on campus represents a special convenience to and supports the campus community, or ~~facilities~~ facilitates extracurricular or public service.
- C. Fees charged for the goods, services, or facilities take into account the full direct and indirect costs.

~~In addition, each campus may~~ Seattle Colleges will have ~~establish~~ an Enterprise Activities Committee which shall carry out the following responsibilities:

- 1. Review existing activities for compliance with the law.
- 2. Respond to inquiries or concerns from local businesses and prepare recommendations to the president/vice chancellor or executive director in response to such inquiries.

The campus president/vice chancellor or executive director will review the recommendation of the Enterprise Committee and make a final response.

Board of Trustees – Revision & Adoption History

Adopted: 7/13/1989

Revised: 4/7/1998

Revised: 3/12/2015



MEMORANDUM

TO: Board of Trustees

FROM: Dr. Shouan Pan

DATE: February 9, 2017

SUBJECT: Policy 281, E-mail Use – First Reading

Background

Dr. Pan convened a district-wide committee to recommend a new policy and supporting procedures to define appropriate use of State email systems for the district. The committee, chaired by the CHRO and District IT Director, submitted their findings and recommendations to the Chancellor's Executive Cabinet, who approved the proposed policy.

Recommended Action

It is recommended that the Seattle Colleges Board of Trustees approve Policy 281.

Submitted by and transmitted to the Board with a favorable recommendation,


Dr. Shouan Pan,
Chancellor

SEATTLE COLLEGE DISTRICT PROPOSED POLICY

NUMBER: 281

TITLE: E-mail Use

PURPOSE: To create a policy regarding email communications to all employees consistent with Policy 259 on Use of Electronic Resources

PROPOSED POLICY:

Seattle Colleges has adopted the following e-mail use policy for e-mail communications to all employees consistent with District policy 259 on Use of Electronic Resources.

The District's mission statements encourage learning, research, creativity, teaching, and the free exchange of ideas in a climate of openness and sharing.

Seattle College District will utilize e-mail distribution lists as means to communicate official business to all faculty and staff.

Procedure 281 describes the process for faculty and staff to request District or Campus to communicate official messages to all on the distribution lists.

Faculty and staff wishing to participate in the free exchange of ideas may opt-in to a separate, unmoderated distribution list for discussions consistent with our mission.

All rules governing e-mail use at both the State and District level are applicable to the unmoderated distribution lists.

Employees must request to be added to this distribution list.

Board of Trustees – Revision & Adoption History

Adopted:

Revised:



MEMORANDUM

TO: Board of Trustees

FROM: Dr. Shouan Pan
Chancellor

DATE: February 9, 2017

SUBJECT: Seattle Colleges Program Viability Process and Timeline

Background

The Vice Presidents for Instruction worked together during fall quarter to develop a process and timeline for program viability following guidelines from the State Board for Community and Technical Colleges. The purpose of program viability is to determine which programs remain viable as well as deciding which programs to close. All three colleges will follow a similar process and timeline along with the collection of common data to make decisions.

Recommended Action

It is recommended that the Seattle Colleges Board of Trustees receive this as information only.

Submitted by and transmitted to the Board as information,


Shouan Pan, Ph.D.
Chancellor

Implement Action	Winter Quarter (Jan – Mar)	<ul style="list-style-type: none"> • Prepare and distribute written report to internal and external stakeholders about key findings and administrative recommendations for identified programs: <ol style="list-style-type: none"> 1. Develop action plan with faculty to improve enrollment or efficiency OR 2. Move to program closure 	Division Deans and Vice President for Instruction
Program Closure	Spring Quarter (Apr – May)	<ul style="list-style-type: none"> • Vice President of Instruction makes recommendation to President • President makes recommendation to Chancellor • Chancellor informs Board at the April meeting • Once closure is approved by the Chancellor, begin faculty dismissal process 	Vice President for Instruction, President, Chancellor, Board of Trustees

Approved by Chancellor’s Cabinet January 2017

MEMORANDUM

TO: Board of Trustees

FROM: Dr. Shouan Pan

DATE: February 9, 2017

SUBJECT: 2017-18 Budget Development Process – First Reading

Background

The Board of Trustees asked Chancellor Pan to outline a budget development process that is linked to Strategic Priorities, program driven, and conducive to substantive and meaningful guidance and involvement by the Board of Trustees at the early phase of building college and district budgets. The attached process was developed with Vice Chancellor Kurt Buttleman in consultation with Trustees Hill and Carrasco acting as fiscal subcommittee members. The proposed timeline calls for the 2017-2018 budget to be presented and approved by the board at the June 2017 board meeting, before the beginning of the 2017-2018 Fiscal Year. Any necessary changes to the preliminary budget may be submitted at the September or October 2017 board meeting.

Recommended Action

This process is being presented today for a first reading and, after gathering your feedback, will come before you again for a second reading and vote.

Submitted by and transmitted to the Board with a favorable recommendation,



Dr. Shouan Pan,
Chancellor

Seattle Colleges
Budget Development Process
February 1, 2017

The planning and budgeting process is designed to achieve the best possible alignment between financial resources and the ultimate goal of advancing student achievement. This new process outlines key elements and a sequence of the major steps for financial planning and budgeting at Seattle Colleges.

- I. **Engage the Board of Trustees in setting policy directions for budget development and financial management** (November)
 1. Members of the Board of Trustees' Finance Sub-Committee, the chancellor and vice-chancellor of finance and information technology, will meet at the outset of the annual budget development cycle to establish policies, principle, and priorities that serve to guide the budget development and financial management.
 2. Results of preliminary discussions will be reviewed for input and endorsement by the full Board at the subsequent Board meeting.

- II. **Develop organizational plans and strategies that reflect strategic priorities** (January –February)

The Chancellor is responsible for working with college presidents and vice chancellor of finance and information technology for developing and implementing strategies for achieving system priorities:

- Align budget recommendations with proven best practices that address the college and district achievement gaps.
 - Adopt and implement strategies that address the causes of the challenges each college faces, that are consistent with proven practices, and that include a set of action steps that uniquely fit the college's circumstances.
- III. **Develop a preliminary budget** (March-April)
 1. The vice chancellor of finance and information technology and college vice presidents for administration are responsible for developing a proposed budget that aligns with the district budgeting principles and priorities and serves to enact the identified strategies and resource allocation. The preliminary budget will include the following:
 - Resource estimates for the coming fiscal year

- The base expenditure budgets
 - Prioritized spending plan to enact the key strategies
 - Fund allocations based on the results of the prioritization process
 - Estimation of preliminary deficit or carry-forward.
2. The chancellor and college presidents present to the Board of Trustees budget adjustments or alignments that support district strategic priorities and ask for Board feedback.

IV. **Communicate the preliminary budgets to key stakeholders (May)**

A public document will be created to communicate the stories of Seattle Colleges' short- and long-term priorities, the challenges it faces, and how it plans to use its resources to address the challenges.

1. The college presidents, together with the chancellor and vice chancellor for finance and information technology, will be responsible for holding open forums to present the preliminary budget at individual colleges and the district office.
2. The chancellor and vice chancellor for finance and information technology are responsible for preparing and communicating the annual budget message to employees, the Chancellor's Advisory Council, and other public stakeholders.

V. **Budget approval and adoption (June)**

The chancellor presents the final annual budget to the Board for approval at the June Board meeting. Any amendments to the annual budget, based on the timing of receiving final state allocation and tuition collection, will be presented to the Board for final adoption at the September or October Board meeting.

VI. **Monitor performance and evaluate outcomes from budget decisions**

The chancellor, vice chancellor for finance and information technology, and the college presidents are responsible for monitoring performance and evaluating outcomes based on pre-established goals and making timely adjustments. The vice chancellor for finance and information technology is responsible for providing quarterly financial reports to the Board of Trustees.



MEMORANDUM

TO: Board of Trustees

FROM: Kurt R. Buttleman

DATE: February 9, 2017

SUBJECT: Quarterly Financial Summary - Information only

Background

Seattle College District budgets and accounts for its funds in accordance with policies and procedures of the State of Washington Office of Financial Management (OFM) and the State Board for Community and Technical Colleges (SBCTC).

The attached Quarterly Financial Summary provides summary data for all of the campuses and the District Office.

Recommendation

It is recommended that this item be received as information only.

Submitted by:

Dr. Kurt Buttleman
Vice Chancellor of Finance & Technology

Transmitted to the Board with a favorable recommendation.

Dr. Shouan Pan
Chancellor

Quarterly Financial Report
Period Ending December 31, 2016
District Summary

Executive Overview

This quarterly report for the Seattle Colleges includes financial information from July 1 – December 31, 2016 and overall, the colleges have no unexpected results. Declining tuition revenue and State resources remain significant concerns. Some key components include:

- Operating expenses are being managed within budgets.
- Tuition revenue is at \$18.6M which is 58.4% of the target and compares to \$19.6M and 57.2% for the same period in 2014. This decrease is driven by lower tuition revenue from undergraduate tuition which has been partially offset by higher BAS tuition collected in FY 1617.
- YTD expenses are 49.0% of budget in line with the prior year.

Financial Sustainability

With structural uncertainties caused by the enrollment decline and the State of Washington's budget situation, the Seattle Colleges continues to manage its budget conservatively and effectively:

- Operating Budget Expenses are below target spend and being managed at the department level.
- Tuition Revenue is below prior year due to lower enrollment, tuition rate reduction, and timing of collection processing. The colleges continue to closely monitor this and are prepared to make budget adjustments if necessary.
- Total reserves remain within the 5-10% policy requirement.
- Local Funding sources remain a diversified source of revenue, however, the colleges are increasingly reliant on these sources such as international student tuition as tuition revenue declines.
- Cash balances are strong in large revenue budgets such as International Students and Grants & Contracts
- Self-support programs continue to run positive cash balances.

Operating Budget (State Funding, Tuition, and Indirect Cost Recoveries)

- The total Year to Date operating expenditures of \$58M through 12/31/16 are at 44.5% of the operating budget compared to 46.5% last year.
- Labor (salary and benefit) costs are at 46.5% of the annual budget and remain fairly consistent with last year.
- Expenditures in Goods & Services (aka Non-Labor expenses) are tracking under the FY1617 budget. Non-labor expenditures of \$7.7M is only 35.1% of the total budget of \$21.9M for FY1617. Last year at 12/31/2015, non-labor expenses were 33.4% of budget.

Grants & Contracts

- International Student program revenue totaled \$15.8M through this reporting period. The revenue is \$1.1M less than the \$16.9M collected at this time last year.
- Grants continue to be a strong funding opportunity for the SCC with an active balance of close to \$50M at the current time which is \$6M more than in FY 1516. This is the multi-year grant total of all active grants. See the Active Grants report for more detail.

Fund Reporting

Non-operating funds are displayed in a balance sheet and income statement format.

- Fund 522 - Associated Students revenue is \$1.9M which is \$400K less than the \$2.3M last year. The cash balance is at \$6.1M this year, compared to \$6.0M last year.
- Fund 569 – The viability of our Food Service operations continue to be a concern.
- Fund 570 - Auxiliary Enterprise FY 1617 Revenue is \$10.6M which is a \$700K decrease from FY 1516 total of \$11.3M at December 31, 2015. This decrease is driven by the weakening demand for Intensive English programs at the colleges.

Reserves

- Per Seattle Colleges Policy 608, the Colleges and the District Office continue to maintain accounts as required. Total reserve for the District is \$12.2M and 5.9% of the aggregate total of the annual budget.

Seattle Colleges Quarterly Financial Summary

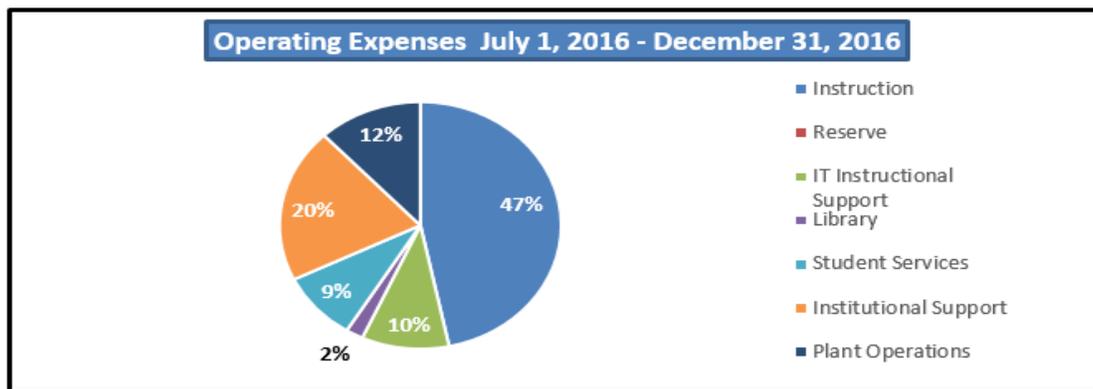


All Campuses Seattle College, as of 12/31/2016

Operating Budget Analysis

Operating Budget Program Roll-up

Program	FY Budget	% of Budget	YTD Expense	Balance	% Spent
Instruction	\$59,309,640	45.5%	\$27,125,378	\$32,184,262	45.7%
Reserve	\$4,870,536	3.7%	0	\$4,870,536	0.0%
IT/Instructional Support	\$12,014,007	9.2%	\$5,835,879	\$6,178,128	48.6%
Library	\$2,564,894	2.0%	\$1,165,223	\$1,399,671	45.4%
Student Services	\$12,494,007	9.6%	\$5,224,146	\$7,269,861	41.8%
Institutional Support	\$24,445,315	18.8%	\$11,728,892	\$12,716,423	48.0%
Plant Operations	\$14,602,347	11.2%	\$6,965,706	\$7,636,641	47.7%
Total	\$130,300,746	100.0%	\$58,045,224	\$72,255,522	44.5%



Operating Budget Analysis by Category

Category	FY Budget	YTD Expense	Balance	% Spent
Full-Time Faculty	\$21,697,347	\$6,706,379	\$14,990,968	30.9%
Faculty Stipends	\$1,345,446	\$599,167	\$746,279	44.5%
Part-Time / Pro Rata Faculty	\$18,305,058	\$11,008,059	\$7,296,999	60.1%
Classified	\$17,867,675	\$8,280,039	\$9,587,636	46.3%
Exempt	\$18,920,876	\$8,725,327	\$10,195,549	46.1%
Overtime	\$60,059	\$88,418	(\$28,359)	147.2%
Hourly, Students & Others	\$2,688,454	\$1,737,441	\$951,013	64.6%
Benefits	\$27,456,297	\$13,233,440	\$14,222,857	48.2%
Sub Total Labor Costs	\$108,341,212	\$50,378,270	\$57,962,942	46.5%
Goods & Services	\$15,864,625	\$5,556,486	\$10,308,139	35.0%
Travel	\$349,354	\$154,900	\$194,454	44.3%
Equipment	\$1,849,353	\$527,917	\$1,321,436	28.5%
Client Services	\$3,565,211	\$1,326,254	\$2,238,957	37.2%
Personal Services	\$330,991	\$101,401	\$229,590	30.6%
Sub Total Non-Labor Expenses	\$21,959,534	\$7,666,958	\$14,292,576	34.9%
Total	\$130,300,746	\$58,045,228	\$72,255,518	44.5%
Offsets such as indirect cost, program recoveries and	(\$20,374,027)	(\$2,724,787)	(\$17,649,240)	13.4%
Total (Net)	\$109,926,719	\$55,320,441	\$54,606,278	50.3%

Prior Year Expense Analysis

Sub-Object	Current YTD	Prior YTD	Difference	% Change
Labor	\$50,378,270	\$53,615,730	(\$3,237,460)	-6.4%
Non-Labor	\$7,666,955	\$8,696,343	(\$1,029,388)	-13.4%
Total FMS	\$58,045,225	\$62,312,073	(\$4,266,848)	-6.8%

Seattle Colleges Quarterly Financial Summary



All Campuses Seattle College, as of 12/31/2016

Revenue

Tuition Revenue Collection

Campus	Target	Collected	% of Annual Target	PY End Actual Revenue
District	\$31,956,243	\$18,635,980	58.3%	\$31,823,491



Indirect & Program Cost Recovery (not including transfers)

Revenue Source	FY Target	Collected	% of Target	Prior Year
Indirect (All Programs)	\$847,528	\$508,596	60.0%	\$564,204
Program Cost Recovery	\$17,707,096	\$1,428,715	8.1%	\$4,141,109
Total	\$18,554,624	\$1,937,311	10.4%	\$4,705,313

Other Revenue

Revenue Source	FY Target	Collected	% of Target	Prior Year
Intensive English	\$8,257,703	\$5,726,720	69.4%	\$7,813,282
International Program	\$19,003,055	\$15,784,819	83.1%	\$16,977,223
Running Start	\$2,660,000	\$1,795,565	67.5%	\$1,406,445
Total	\$29,920,758	\$23,307,104	77.9%	\$26,196,950

Reserve Status

Unrestricted Reserves

Title	Fund	Cash Balance	% of Total
Grants and Contracts	145	\$4,474,619	
Local Reserve	148	\$484,000	
Operating Reserve	149	\$5,750,000	
Associated Students Reserve	522	\$40,000	
Parking Reserve	528	\$500,000	
Fund 570 Reserve	570	\$965,079	
Total		\$12,213,697	5.9 %
Total District Budget		\$205,981,017	

Bookstore Inventory Reserves

Title	Fund	Cash Balance	% of Total
Total - All Campuses		\$ 1,649,858	1.2 %

Seattle Colleges Quarterly Financial Summary



All Campuses Seattle College, as of 12/31/2016

Financial Statements by Fund

Local Funds - Fund 148 (Student Fees, Retail Revenue, Other Operations such as Phone, etc)

Balance Sheet	YTD	Prior Year-End
Assets		
Cash	\$ 14,671,787	\$ 14,512,585
Accounts Receivable	\$ 194,648	\$ 209,591
Inventory	\$ 74,799	\$ 74,799
Total Assets	\$ 14,941,234	\$ 14,796,975
Accounts Payable	\$ 455,430	\$ 1,507,007
Total Liabilities	\$ 455,430	\$ 1,507,007
Equity		
Accumulated Earnings	\$ 13,214,229	\$ 12,837,966
Gain/Loss	\$ 1,271,575	\$ 452,002
Total Equity	\$ 14,485,804	\$ 13,289,968
Total Liabilities & Equity	\$ 14,941,234	\$ 14,796,975

Income Statement	YTD	Prior Year-End
Revenue	\$ 6,303,175	\$ 10,708,360
Expenses		
Labor & Benefits	\$ 2,742,213	\$ 5,323,800
Goods & Services	\$ 1,047,681	\$ 2,840,526
Other Expenses	\$ 1,241,706	\$ 2,092,032
Total Expenses	\$ 5,031,600	\$ 10,256,358
Gain/Loss	\$ 1,271,575	\$ 452,002

Associated Students - Fund 522

Balance Sheet	YTD	Prior Year-End
Assets		
Cash	\$ 6,102,894	\$ 6,029,175
Accounts Receivable	(\$ 611)	(\$ 942)
Fixed Assets	\$ 302,013	\$ 302,012
Accum. Depreciation	(\$ 153,580)	(\$ 153,580)
Total Assets	\$ 6,250,716	\$ 6,176,665
Liabilities & Equity		

Accounts Payable	\$ 94,334	\$ 244,264
Long-Term Liabilities	\$ 88,745	\$ 88,745
Total Liabilities	\$ 183,079	\$ 333,009
Equity		
Accumulated Earnings	\$ 5,843,657	\$ 5,926,173
Gain/Loss	\$ 223,980	(\$ 82,517)
Total Equity	\$ 6,067,637	\$ 5,843,656
Total Liabilities & Equity	\$ 6,250,716	\$ 6,176,665

Income Statement	YTD	Prior Year-End
Revenue	\$ 1,901,857	\$ 3,679,331
Expenses		
Labor & Benefits	\$ 1,375,422	\$ 2,819,603
Goods & Services	\$ 86,786	\$ 396,394
Other Expenses	\$ 215,669	\$ 545,851
Total Expenses	\$ 1,677,877	\$ 3,761,848
Gain/Loss	\$ 223,980	(\$ 82,517)

Seattle Colleges Quarterly Financial Summary



All Campuses Seattle College, as of 12/31/2016

Financial Statements by Fund

Bookstore - Fund 524

Balance Sheet	YTD	Prior Year-End
Assets		
Cash	\$ 4,566,410	\$ 2,846,948
Accounts Receivable	\$ 69,029	\$ 1,504,568
Total Assets	\$ 4,635,439	\$ 4,351,516
Liabilities & Equity		
Accounts Payable	\$ 113,774	\$ 127,824
Total Liabilities	\$ 113,774	\$ 127,824
Equity		
Accumulated Earnings	\$ 4,223,692	\$ 3,928,337
Gain/Loss	\$ 297,973	\$ 295,355
Total Equity	\$ 4,521,665	\$ 4,223,692
Total Liabilities & Equity	\$ 4,635,439	\$ 4,351,516

Income Statement	YTD	Prior Year-End
Revenue	\$ 671,785	\$ 1,143,608
Expenses		
Labor & Benefits	\$ 4,662	\$ 9,276
Goods & Services	\$ 337,336	\$ 767,386
Other Expenses	\$ 31,814	\$ 71,591
Total Expenses	\$ 373,812	\$ 848,253
Gain/Loss	\$ 297,973	\$ 295,355

Parking - Fund 528

Balance Sheet	YTD	Prior Year-End
Assets		
Cash	\$ 1,847,041	\$ 2,630,203
Accounts Receivable	\$ 31,016	\$ 41,663
Prepaid Expenses	\$ 0	\$ 0
Fixed Assets	\$ 3,966,190	\$ 3,966,190
Accum. Depreciation	(\$ 3,917,769)	(\$ 3,917,769)
Total Assets	\$ 1,926,478	\$ 2,720,287
Liabilities & Equity		
Accounts Payable	\$ 0	\$ 135,780
Long-Term Liabilities	\$ 30,209	\$ 30,209
Total Liabilities	\$ 30,209	\$ 165,989
Equity		
Accumulated Earnings	\$ 2,554,298	\$ 2,429,228
Gain/Loss	(\$ 658,029)	\$ 125,070
Total Equity	\$ 1,896,269	\$ 2,554,298
Total Liabilities & Equity	\$ 1,926,478	\$ 2,720,287

Income Statement	YTD	Prior Year-End
Revenue	\$ 503,537	\$ 2,213,672
Expenses		
Labor & Benefits	\$ 339,475	\$ 498,126
Goods & Services	\$ 482,378	\$ 722,481
Other Expenses	\$ 339,713	\$ 1,149,972
Total Expenses	\$ 1,161,566	\$ 2,370,579
Gain/Loss	(\$ 658,029)	(\$ 156,907)

Seattle Colleges Quarterly Financial Summary



All Campuses Seattle College, as of 12/31/2016

Financial Statements by Fund

Food Service - Fund 569

Balance Sheet	YTD	Prior Year-End
Assets		
Cash	(\$ 790,550)	\$ 29,388
Accounts Receivable	\$ 10,295	\$ 23,663
Inventory	\$ 23,270	\$ 23,270
Fixed Assets	\$ 164,562	\$ 164,562
Accum. Depreciation	(\$ 136,803)	(\$ 136,803)
Total Assets	(\$ 729,226)	\$ 104,080
Liabilities & Equity		
Accounts Payable	\$ 268	\$ 713,089
Long-Term Liabilities	\$ 53,327	\$ 53,327
Total Liabilities	\$ 53,595	\$ 766,416
Equity		
Accumulated Earnings	(\$ 662,336)	(\$ 465,085)
Gain/Loss	(\$ 120,485)	(\$ 197,251)
Total Equity	(\$ 782,821)	(\$ 662,336)
Total Liabilities & Equity	(\$ 729,226)	\$ 104,080

Income Statement	YTD	Prior Year-End
Revenue	\$ 923,281	\$ 2,225,579
Expenses		
Labor & Benefits	\$ 620,990	\$ 1,307,218
Goods & Services	\$ 38,647	\$ 68,704
Other Expenses	\$ 384,129	\$ 1,046,908
Total Expenses	\$ 1,043,766	\$ 2,422,830
Gain/Loss	(\$ 120,485)	(\$ 197,251)

Auxilliary Enterprises - Fund 570

Balance Sheet	YTD	Prior Year-End
Assets		
Cash	\$ 21,799,118	\$ 15,459,272
Accounts Receivable	\$ 941,803	\$ 3,621,938
Fixed Assets	\$ 1,111,452	\$ 1,111,452
Accum. Depreciation	(\$ 575,299)	(\$ 575,299)
Total Assets	\$ 23,277,074	\$ 19,617,363
Liabilities & Equity		
Accounts Payable	\$ 102,753	\$ 1,688,994
Long-Term Liabilities	\$ 231,849	\$ 231,849
Total Liabilities	\$ 334,602	\$ 1,920,843
Equity		
Accumulated Earnings	\$ 17,696,520	\$ 16,850,303
Gain/Loss	\$ 5,245,950	\$ 846,217
Total Equity	\$ 22,942,470	\$ 17,696,520
Total Liabilities & Equity	\$ 23,277,072	\$ 19,617,363

Income Statement	YTD	Prior Year-End
Revenue	\$ 10,601,213	\$ 11,346,387
Expenses		
Labor & Benefits	\$ 3,600,164	\$ 8,102,089
Goods & Services	\$ 545,815	\$ 953,055
Other Expenses	\$ 1,209,284	\$ 1,445,026
Total Expenses	\$ 5,355,263	\$ 10,500,170
Gain/Loss	\$ 5,245,950	\$ 846,217

Financial Statements by Fund

Student Housing - Fund 573

Balance Sheet	YTD	Prior Year-End
Assets		
Cash	\$ 842,728	\$ 620,692
Accounts Receivable	\$ 0	\$ 3,113
Total Assets	\$ 842,728	\$ 623,805
Liabilities & Equity		
Accounts Payable	\$ 107,216	\$ 321,355
Total Liabilities	\$ 107,216	\$ 321,355
Equity		
Accumulated Earnings	\$ 302,449	\$ 146,251
Gain/Loss	\$ 333,063	\$ 156,199
Total Equity	\$ 635,512	\$ 302,450
Total Liabilities & Equity	\$ 742,728	\$ 623,805

Income Statement	YTD	Prior Year-End
Revenue	\$ 683,545	\$ 807,664
Expenses		
Labor & Benefits	\$ 0	\$ 0
Goods & Services	\$ 350,482	\$ 651,465
Other Expenses	\$ 0	\$ 0
Total Expenses	\$ 350,482	\$ 651,465
Gain/Loss	\$ 333,063	\$ 156,199

Agency - Fund 840

Balance Sheet	YTD	Prior Year-End
Assets		
Cash	\$ 5,336,115	\$ 1,708,585
Accounts Receivable	\$ 1,722,875	\$ 7,134,990
Total Assets	\$ 7,058,990	\$ 8,843,575
Liabilities & Equity		
Accounts Payable	\$ 2,088,563	\$ 6,659,850
Total Liabilities	\$ 2,088,563	\$ 6,659,850
Equity		
Accumulated Earnings	\$ 2,183,725	\$ 2,313,050
Gain/Loss	\$ 2,786,702	(\$ 129,325)
Total Equity	\$ 4,970,427	\$ 2,183,725
Total Liabilities & Equity	\$ 7,058,990	\$ 8,843,575

Income Statement	YTD	Prior Year-End
Revenue	\$ 2,963,969	\$ 627,959
Expenses		
Labor & Benefits	\$ 0	\$ 0
Goods & Services	\$ 102,093	\$ 126,038
Other Expenses	\$ 75,174	\$ 631,246
Total Expenses	\$ 177,267	\$ 757,284
Gain/Loss	\$ 2,786,702	(\$ 129,325)

Printing/Motor Pool - Fund 448

Balance Sheet	YTD	Prior Year-End
Assets		
Cash	\$ 170,750	\$ 272,631
Fixed Assets	\$ 209,859	\$ 209,860
Accum. Depreciation	(\$ 205,164)	(\$ 205,164)
Total Assets	\$ 175,445	\$ 277,327
Liabilities & Equity		
Accounts Payable	\$ 33	\$ 8,058
Long-Term Liabilities	\$ 7,448	\$ 7,448
Total Liabilities	\$ 7,481	\$ 15,506
Equity		
Accumulated Earnings	\$ 261,820	\$ 284,894
Gain/Loss	(\$ 93,856)	(\$ 23,073)
Total Equity	\$ 167,964	\$ 261,821
Total Liabilities & Equity	\$ 175,445	\$ 277,327

Income Statement	YTD	Prior Year-End
Revenue	\$ 73,153	\$ 281,109
Expenses		
Labor & Benefits	\$ 107,336	\$ 179,915
Goods & Services	\$ 59,673	\$ 123,713
Other Expenses	\$ 0	\$ 554
Total Expenses	\$ 167,009	\$ 304,182
Gain/Loss	(\$ 93,856)	(\$ 23,073)

Active Grants Report as of 12/31/16

Campus: DISTRICT, CENTRAL, NORTH, SOUTH, SVI

Date: 7/1/2016 – 6/30/2017

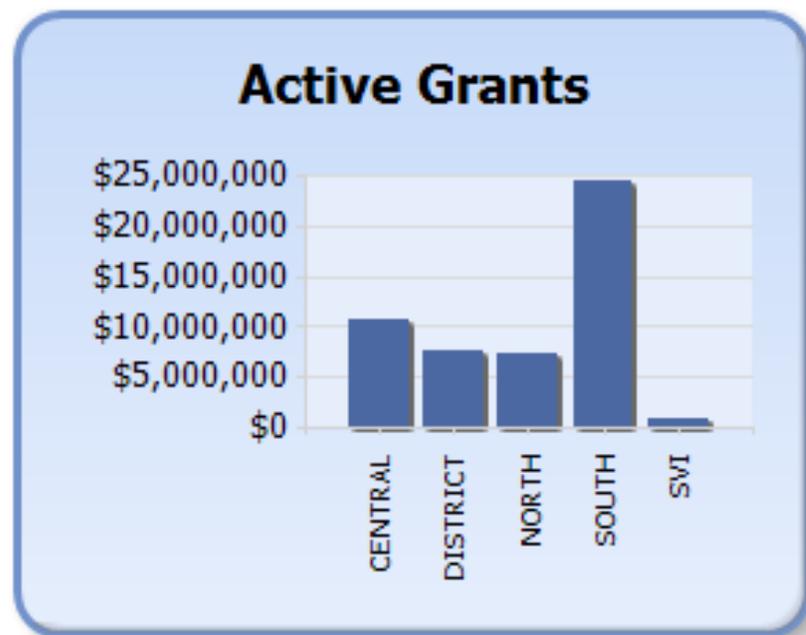
SUMMARY

Seattle Community Colleges have supplemented the decreased funding from the State by applying for and receiving grants from several types of funders.

These grants total over \$51M in active grants and come with rules, reporting, and other resource investments.

Currently the NSF and Gates Student Success Grants are among the largest funders.

Most State Board Grants were awarded in the last quarter, in conjunction with the start of the fiscal year



Campus	Grantor	ORG	Grant Title	Start Date	End Date	Award Budget	% of Indirect	Fed Cat Num	Grant Description
	WA STATE COMM. & TECH. COLLEGE	1A70	START NEXT QUARTER	7/1/2014	6/30/2019	\$76,000	7%		A WKF STUDENT FUNDING IDENTIFICATION ONLINE TOOL DEVELOPED BY SC DISTRICT
	VARIOUS STATE AGENCIES	1CCT	CUSTOMIZED CONTR TRN	7/1/2014	6/30/2019	\$180,000	0%		CUSTOMIZED TRAINING THROUGH PARTNERSHIPS WITH STATE AGENCIES.
		1CTR	CUSTOMIZED TRN EVENT	12/1/2016	12/31/2017	\$0	0%		MARKETING EVENTS
	EDUCAUSE	1EDU	EDUCAUSE IPAS2 15-18	9/8/2015	9/7/2018	\$225,000	0%		DEVELOPMENT & REFINEMENT OF TOOLS THAT SUPPORT ED PLANNING AND ADVISING
	JPMORGAN FOUNDATION	1JPM	JPMORGAN CHASE FND	9/28/2016	9/28/2017	\$240,000	20%		TO SUPPORT WOS YEAR 3 & HEALTHCARE PATHWAYS
	SBCTC #106-JSP-	1JS5	16SB 106-JSP-16UR	10/1/2015	6/30/2017	\$50,432	0%		
	SBCTC #106-DGC-	1JS7	106-DGC-16	2/1/2016	6/30/2017	\$74,989	0%		
	KING COUNTY	1KCO	KING CO OUTREACH CRD	7/1/2015	6/30/2017	\$43,000	20%		TO REPRESENT ALL COLLEGE WRF EDUCATION PROGRAMS AT KING CO RAPID RAPID RESPONS
	SBCTC	1M10	17SB JSP-DC	10/30/2016	6/30/2017	\$96,253	0%		PROJECT DEVELOPMENT FOR 9 CLASSES IN LEAN TRAINING WORKSHOP
	SBCTC	1M12	17SB JSP-CS	6/30/2016	6/30/2017	\$90,740	0%		PR. DEV FOR 6 TRNG CLASSES IN LEADERSHIP, LEAN 6-SIGMA MNGMT LEVEL, MS EXCEL, PP
		1N10	SCCD INTNL PRG ADMIN	7/1/2012	6/30/2021	\$114,301	0%		
	HOMESIGHT	1N16	HOMESIGHT 15-16	7/1/2015	12/31/2016	\$72,510	20%		INDIRECT COSTS AT 20% ON ALL EXPENSES
	BILL&MELINDA	1N18	B&M GATES-PRED ANALY	9/25/2015	9/30/2016	\$149,500	0%		TO SUPPORT A PROJECT TO INCREASE STUDENTS' COMPLETION RATES
	URBAN RESEARCH	1N19	WORKING ADULTS	12/1/2015	11/30/2016	\$152,000	0%		WILL MEET THE EDUCATION NEEDS OF SEATTLE'S LOW INCOME WORKING ADULT POPULATION
	CITY OF SEATTLE	1N20	COLL-WORKING ADULTS	11/15/2015	12/31/2017	\$122,000	0%		TO ELEVATE THE KNOWLEDGE, SKILLS AND INCOME POTENTIAL OF MANY WORKING ADULTS
	JPMORGAN CHASE	1N23	2ND WF OPPROTUN SYST	11/4/2015	11/3/2016	\$247,000	5%		TO PROVIDE CAREER NAVIGATION TO OPPORTUNITY WEEK PARTICIPANTS
	SEATTLE HOUSING	1N24	SHA NAVIGATOR	7/1/2016	6/30/2017	\$80,000	20%		Indirect cost is 20% of expense Limit is \$12,220.00 MT 07/20/16
	NSF	1RET	READYSET! TRNSF! 2.0	12/1/2016	11/30/2021	\$4,999,735	0%	47.076	TO SUPPORT LOW- INCOME STS TO PURSUE CAREERS IN ASTR,BIOL,CHEM,ETC
	NSF AWARD #OCE-	1REU	NSF MARINE RES/STEM	4/1/2014	7/31/2017	\$288,717	30%	47.050	TO HOST AN REUSITE FOR MARI NS RESEARCH IN PUGET SOUND FOR COMMUNITY COLLEGE
	SEATTLE COLLEGE	1SHA	SEATTLE HOUSING AUTH	9/8/2014	9/30/2016	\$275,000	0%		DELIVER A SERIES OF INNOVATIVE, CREDIT-BEARING ORIENTATIONS
	TOTAL - DISTRICT					\$7,577,177			
	HECB	201P	HECB PASSPRT INCENTV	11/8/2008	6/30/2017	\$15,000	0%		TO COVER FOR ADMIN COST RELATING TO THE HECB PASSPORT
	SEATTLE CENTRAL	2B21	SAAG	9/20/2016		\$75,000	0%		INCREASED AAG EXPENSES OVER NEXT TWO YEARS
	WA NASA	2C24	WA NASA CONSORTIUM	3/1/2008	4/30/2017	\$15,000	0%	43.001	WA NASA CONSORTIUM THRU UW SUBCONTRACTS
	DEPARTMENT OF	2C41	DOC GRANT SIEGAL	7/1/2015	6/30/2017	\$380,397	0%		DOC GRANT TO REPAIR OR REPLACE EXISTING BUILDING SYSTEMS
	SCCC	2C45	BAS PGM CONTR-FNDTN	11/10/2010	11/10/2016	\$2,000	0%		SCCC FOUNDATION CONBTRIBUTION FOR BAS PROGRAM MINI GRANT.
	SCCC	2C50	DISABILITY SUPPT SVC	4/1/2011	6/30/2017	\$2,375	0%		SCCC FOUNDATION FUNDS FOR DISABILITY SUPPORT SERVICES.
	CENTRAL	2C59	WRITING CENTER	6/11/2011	6/30/2017	\$1,000	0%		TO SUPPORT THE ESTABLISHMENT OF THE WRITING CENTER.
	SEATTLE CENTRAL	2C73	FINE ARTS PROJECT	4/13/2016	6/30/2017	\$235,000	0%		CABINET APPROVED FINE ARTS PROJECT
	U.S. DEPT OF	2CTH	2016-2020 TECH HIRE	7/1/2016	6/30/2020	\$3,792,765	8%	17.268	TO CREATE NEW PATH-WAYS FOR COMPETENCY-BASED RECRUITING AND HIRING.
	NORTH SEATTLE	2EA2	15SB EARLY ACH OPROR	9/1/2016	6/30/2017	\$0	0%		PROVIDES EARLY LEARNING PROFESSIONALS
	DOE#PO42A15042	2K20	TRIO 2015-2020	9/1/2015	8/31/2020	\$2,333,160	8%	84.042A	SUPPORTING LOW-INCOME, FIRST GENERATION, AND STUDENTS WITH DISABILITIES
	SEATTLE CENTRAL	2K21	SITE D	4/14/2016	6/30/2017	\$20,000	0%		FUNDS FOR SITE D AT SEATTLE CENTRAL COLLEGE
	SEATTLE HOUSING	2K53	1617 SHA - SCC	8/10/2016	1/31/2017	\$3,600	20%		TO SUPPORTS CURRIC. DEVELOPMENT FOR THE ESL
	PHPDA	2K73	PAC HOSP PRES & DEV	6/1/2016	3/31/2017	\$12,000	4%		FOR EMPLOYEES THAT ARE PROVIDING NAVIG SUPPORT TO CLIENTS & PATIENTS IN THE HC
	SEATTLE CENTRAL	2KMP	CENTRAL MASTER PLAN	1/1/2016	6/30/2017	\$0	0%		ACCOUNT FOR SEATTLE CENTRAL MASTER PLAN
	SBCTC 131-FLCE-	2L04	FLC EXTENDED LEARN	7/1/2016	6/30/2017	\$5,000	0%		THE GRANT SUPPORTS EXTENDED LEARNING FACULTY LEARNING COMMUNITY.
	PUGET SOUND	2L25	PROJECT FINISH LINE	7/1/2015	11/30/2016	\$164,711	15%		FOR 2 COMPLETION COACHES T
	SEIU HEALTHCARE	2L43	THE TRAINING FUND	10/1/2015	12/31/2016	\$5,000	0%		IMPLEMENT & DEVELOP PROJECT IDEA LEARNING MODULES
	SBCTC	2L71	1617 ABE LDR BLOCK	7/1/2016	6/30/2017	\$4,230	0%	84.002A	THIS GRANT PROVIDES TRAINING AND TRAVEL FUNDS FOR ABE AND ESL FACULTY
	UNIVERSITY OF	2L91	STUART GRANT	1/1/2014	12/31/2016	\$35,083	0%		TO COVER FOR SAL, BEN & TRAVEL RELATING TO KC
	SEATTLE PUBLIC	2LCS	LEARNING CENTER SEA	4/1/2016	8/31/2017	\$60,000	0%		LC OPEN DOORS YOUTH REENGAGMNT PROGRAM. PROVIDE EDU OPP FOR ELIGIBLE STS.
	OFFICE OF	2M00	MEDICARE CED	1/1/2016	12/31/2016	\$3,150	0%		AGREEMENT FOR CONTINUING EDUCATION TO HOLD MEDICARE WORKSHOPS.

SBCTC	2M15	BFET RECYCLE	10/1/2011	9/30/2017	\$0	0%		DEPT OF AGRICULTURE TO PAY 50% OF BFET COSTS.
DOL/ETA AP-27837-CENTRAL	2M29	2015-16 DOL/ETA AAI	10/1/2015	9/30/2020	\$915,062	10%	17.268	TO EXPAND & SUSTAIN APPR IN THE US IN THE ADVANCED MANUF & MARITIME SECTORS.
STATE BOARD FOR KING CO DEPT OF SBCTC 131-HS21-	2M42	MAINSTAY FOUNDATION	5/1/2012	12/30/2016	\$0	0%		TO MATCH INDIVIDUALS WITH VARYING CAPABILITIES AND BACKGROUNDS
SBCTC 106-BFET-	2M47	BFET 100%	10/1/2015	9/30/2016	\$0	0%	10.561	BFETPROVIDES ACCESS AND SERVICES TO FOOD STAMP RECIPIENTS IN WA STATE.
SBCTC	2M47	1617 KCCF - SCC	7/6/2016	6/30/2017	\$67,993	10%		THIS PROGRAM SUPPORTS A CONTINUING ADULT EDU PR IN THE KC CORRECT FACILITY
SBCTC	2M62	ABE - HS TECH GRANT	8/22/2016	1/31/2017	\$18,750	0%	84.002A	PURCHASE CHROMEBOOKS FOR STS TO USE IN THE FLIPPED WA HISTORY COURSE
SBCTC	2M80	2016-2017 BFET	10/1/2016	9/30/2017	\$360,259	5%	10.561	BFET PROVIDES ACCESS AND SERVICES TO FOOD STAMP RECIPIENTS IN WA STATE
SBCTC	2M81	1617 WF-ADMIN	7/1/2016	6/30/2017	\$24,960	5%	93.558	WELFARE REFORM PR TO HELP LOW-INC. FAMILIES BECOME SELF-SUFFICIENT.
SBCTC	2M82	1617 WF-LIFE SKILLS	7/1/2016	6/30/2017	\$3,375	5%	93.558	WELFARE REFORM PR TO HELP LOW-INCOME FAMILIES BECOME SELF-SUFFICIENT.
SBCTC	2M83	1617 WF-BASIC SKILLS	7/1/2016	6/30/2017	\$14,117	5%	93.558	WELFARE REFORM PR TO HELP LOW-INCOME FAMILIES BECOME SELF-SUFFICIENT.
SEATTLE CENTRAL	2N14	IEP INSTL SUPPORT	7/1/2014	6/30/2017	\$0	0%		TO SUPPORT LOCAL INSTITUTIONAL EXPENDITURES INCLUDING SALARIES
JPMORGAN CHASE	2N23	2ND WF OPPORTUN SYST	11/4/2015	11/3/2016	\$0	0%		TO PROVIDE CAREER NAVIG TO WEEK PARTIC AS PART OF SCD'S WF OPPR INITIATIVE.
WOMENS FUNDING	2N37	WFA THRIVE GRANT	7/1/2016	6/30/2017	\$30,000	0%		TO PROVIDE CHILDCARE FUNDS FOR WOMEN ENROLLED IN STEM CLASSES
SEATTLE CENTRAL	2N41	WORKFIRST PERFORM	7/1/2012	6/30/2017	\$0	0%		WORKFIRST PERFORMANCE ACCOUNT
KING COUNTY	2N51	1617 MRJC - SCC	7/6/2016	6/30/2017	\$30,517	10%		TO PROVIDE INSTRUCTORS FOR ABE INSTR THE 1617 F AT THE REGIONAL JUSTICE CNTR
UNIVERSITY OF SEATTLE CENTRAL	2N59	SUBCONTRACT - CPREE	8/1/2014	2/28/2017	\$200,000	10%		THE CONSORTIUM TO PROMOTE REFLECTION IN ENGINEERING EDUCATION (CPREE)
SEATTLE CENTRAL	2N74	FINE ARTS SECURITY	2/8/2016	2/7/2017	\$160,000	0%		SUPPORT SECURITY IMPROVEMENTS IN FINE ARTS BUILDING
DEPT. OF	2PAC	PACIFIC TOWER	8/14/2015	6/30/2020	\$0	0%		LEASE AGREEMENT WITH DEPARTMENT OF COMMERCE FOR PACIFIC TOWER.
NSF AWARD	2RET	READYSET!TRNSF! 2.0	12/1/2016	11/30/2021	\$0	40%	47.076	TO SUPPORT LOW-INCOME STS TO PURSUE CAREERS IN ASTR,BIOL,CHEM,ETC
NSF AWARD	2RPS	RST PARTICIPANT SPPT	12/1/2016	11/30/2021	\$0	0%	47.076	PARTICIPANT SUPPORT ACCOUNT
NSF#0969603	2RST	NSF READY-SET-TRANSF	8/1/2010	6/30/2017	\$689,494	20%	47.076	\$2.0 MIL OVER 5-YEARS TO INCREASE STEM STUDENTS INTO SUCCESSFULLY TRNSF TO BA
SEATTLE CENTRAL	2T13	CAPITAL PLANNING	5/11/2016	6/30/2017	\$100,000	0%		FUND EXPENDITURES THAT OCCUR IN THE PLANNING OF CAPITAL PROJECTS
SBCTC #131-PLB-	2T39	1617 PERKINS BLOCK	11/7/2016	6/30/2017	\$16,000	0%	84.048	TO SUPPORT OF ELIGIBLE STUDENTS AND QUALIFYING CAREER AND TECHNICAL PROGRAMS.
SBCTC	2T70	17SB PRK-PROF & TECH	7/1/2016	6/30/2017	\$32,478	5%	84.048	TO SUPPLEMENT STATE FUNDINGOF ELIGIBLE STS & QUALIFYING CAREER AND TECH PR
SBCTC	2T71	17SB PRK-STAFF & ADM	7/1/2016	6/30/2017	\$9,560	5%	84.048	TO SUPPLEMENT STATE FUNDING OF ELIGIBLE STS& QUALIFYING CAREER AND TECHPR
SBCTC	2T72	17SB PRK-ADVISING	7/1/2016	6/30/2017	\$98,931	5%	84.048	TO SUPPLEMENT STATE FUNDING OF ELIGIBLE STS & QUALIFYING CAREER AND TECHPR
SBCTC	2T73	17SB PRK-SPEC POP	7/1/2016	6/30/2017	\$51,364	5%	84.048	TO SUPPLEMENT STATE FUNDING OF ELIGIBLE STS & QUALIFYING CAREER AND TECHPR
SBCTC	2T74	17SB PRK-NON TRADL	7/1/2016	6/30/2017	\$12,500	5%	84.048	TO SUPPLEMENT STATE FUNDING OF ELIGIBLE STS & QUALIFYING CAREER AND TECHPR
SBCTC	2T75	17SB PRK-ONE STOP	7/1/2016	6/30/2017	\$3,709	5%	84.048	TO SUPPLEMENT STATE FUNDING OF ELIGIBLE STS & QUALIFYING CAREER AND TECHPR
SEATTLE CENTRAL	2T86	PAC MED X OP COSTS	7/1/2015	6/30/2017	\$30,000	0%		EXCESS OPERATING COSTS FOR PACIFIC TOWER
DEPARTMENT OF UNIVERSITY OF	2T87	PACIFIC TOWER GRANT	2/11/2015	3/31/2017	\$380,000	8%		PROVIDE GRANT FUNDS THROUGH THE BILL &MELINDA GATES FND TO FUND CURDEVEL
UNIVERSITY OF	2T89	SUBCONTRACT - LSAMP	9/1/2014	8/31/2017	\$29,054	0%	47.076	THE AIM IS TO INCREASE THE ## OF UNDERREPRESENTED COMMUNITY STS
SBCTC	2WBL	WFBL-WORKSTUDY	7/1/2016	6/30/2017	\$29,331	5%	93.558	INCREASE TUITION ASSISTANCE FOR WORKING, PART-TIME STUDENTS
SBCTC	2WFT	WFFA-TUIT/BOOKS/FEES	7/1/2016	6/30/2017	\$120,865	5%	93.558	WORK-STUDY PROGRAM FOR WF STS TO ENABLE THEM TO FULFILL THE DSHS WORK
TOTAL - CENTRAL					\$10,592,790			
SBCTC/DEPT OF	3BS2	17SB BEDA SPECL PROJ	11/5/2016	6/30/2017	\$7,400	0%	84.002A	TO DEV ELOPE EMPLOYABILITY SKILLS TRAINING AND MATERIALS
SBCTC	3BSP	1516 BEDA SPEC PROJ	3/9/2016	7/31/2016	\$3,600	0%	NA	
NATIONAL	3C23	NSF1204279 NANO2 ICR	9/1/2012	8/31/2016	\$2,299,509	40%	47.076	TO PROMOTE AWARENESS OF THE PRINCIPLES OF NANOSCIENCE
SBCTC	3EA4	1617 EARLY ACHIEVERS	7/1/2016	6/30/2017	\$249,000	0%		
132-FLCA-17	3FLC	13SB FLC-WILLIAMS	7/1/2016	6/30/2017	\$3,994	0%		
PUGET SOUND	3FNL	1517 FINISH LINE	7/1/2015	6/30/2017	\$222,570	0%		NO INDIRECT
DSHS	3L67	LEP PATHWAY ESL 1617	7/1/2016	6/30/2017	\$34,694	0%		
SBCTC	3M1A	2016BFET 100%TUITION	10/1/2009	9/30/2016	\$0	5%	10.561	INDIRECT ALLOWED IS 5% of Salaries
SBCTC	3M32	16SB BFET	10/1/2015	9/30/2016	\$525,580	0%	10.561	
SBCTC 132-BFET-	3M80	17SB BFET	10/1/2016	9/30/2017	\$571,626	0%	10.561	PROJ#1-REPLICATES SCHOOL-TO-CAREER SUMMER A CADEMY
SBCTC#132-WFDA-	3M81	16-17 WORKFIRST	7/1/2016	6/30/2017	\$167,906	4%	93.558	INDIRECT 4% of SALARIES, limited to \$3000 total.
NSC EDUCATION	3MG7	EDFUND MINIGRNT 1517	7/1/2015	12/31/2017	\$20,000	0%		NSC EDUCATION FUND MINI GRANTS 1517 BIENNIUM; ZERO INDIRECT COST
JPMORGAN CHASE	3N23	2ND WF OPPORTUN SYST	11/4/2015	11/3/2016	\$0	0%		TO PROVIDE CAREER NAVIGATION
GILDER LEHRMAN	3NEH	16NEH CREATEDEQUAL	9/1/2013	8/31/2016	\$1,200	0%		FOR PARTICIPATION IN THE CREATED EQUAL: AMERICA'S CIVIL RIGHTS STRUGGLE PROJECT.

NATIONAL	3OSP	NSF ONSIGHT SCHOLARS	8/1/2010	7/31/2016	\$360,000	0%	47.076	FOR STUDENT SUPPORT INFRASTRUCTURE
DEPT OF ED -	3PL2	17SB PERKINS LD BLK	11/4/2016	6/30/2017	\$16,000	0%	84.048	NO INDIRECT.
SBCTC	3PNT	PERKINS 1617 NONTRAD	7/28/2016	6/30/2017	\$5,000	0%		
DSHS	3RS1	16 SB RISE	12/1/2015	9/30/2016	\$200,624	0%	93.249	
DSHS	3RS2	17SB RISE	10/1/2016	9/30/2017	\$312,596	5%	10.596	SECOND YEAR OF SBCTC RISE GRANT , A SUBPROGRAM OF BFET .
NATIONAL	3RSE	NSF1432018 RISE	8/15/2014	7/31/2017	\$594,774	30%	47.076	TO CREATE A MODEL FOR INSTITUT IONALIZING INTERDISCIPLINARY AND RESEARCH
NATIONAL	3RST	NSF READY-SET-TRANSF	8/1/2010	7/31/2017	\$783,478	20%	47.076	TO INCREASE STEM STUDENTS INTO SUCCESSFULLY TRANSFERING TO 4-YEARS
ED FUND	3SAF	HS COMPL-SEA EDU AXS	10/1/2015	9/30/2016	\$22,500	0%		
VARIES	3TCT	CE CONTRACT TRAINING	7/1/2016		\$0	15%		UNDER NSC CONTINUING EDUCATION IN COORDINATION WITH SCD OFFICE OF CCT TRNG
EVERETT	3THM	TECHHIRE MECHAWA DOL	7/1/2016	6/30/2020	\$739,579	40%	17.268	INDIRECT is 40% of Salaries
SBCTC	3V20	1617 PERKINS	7/1/2015	6/30/2017	\$156,118	5%	84.048	Indirect is 5% of salaries and wages
WORKFORCE DEV	3WDP	WDC HPOC 15/626-HWF	4/1/2016	9/29/2016	\$69,150	20%	93.093	INDIRECT IS 20% of ALL COSTS
TOTAL - NORTH					\$7,366,898			
DEPARTMENT OF	4C15	DOC MONROE SKILL WOR	4/1/2016	9/30/2016	\$47,142	0%		INACTIVATED 12-1-06 FINALLY GL CLEARED AND ACCOUNT ANACTIVATED ON 8-27-2007.
PSESD/BILL&MELIN	4C27	PROJECT FINISH LINE	1/2/2015	6/30/2017	\$364,252	0%		TO PROVIDE COMPLETION COACHING SERVICES ∓
DSHS #3000LC-65	4C51	1617 DSHS ORIA	7/1/2016	6/30/2017	\$200,038	20%		
US DEPT OF EDUC	4C56	17/21TALENTSRCH	9/1/2016	8/31/2021	\$1,353,600	8%	84.044A	
SBCTC \$500,000	4C58	SB17 COLLEGE SPARK	7/18/2016	6/30/2021	\$500,000	0%		GUIDED PATHWAY IMPLEMENTAION GRANT
US DEPT OF EDUC	4C88	1 OF 5 TALENT SEARCH	9/1/2011	8/31/2016	\$1,275,364	8%	84.044A	TOASSISTS INDIVIDUALS FROM DISADVANTAGED BACKGROUNDS
133-JSP-17QT	4C89	16/17SBJOBSKILLS17QT	8/1/2016	6/30/2017	\$92,000	0%		
SHANGHAI	4C91	SHANGHAI ENGIN SCHOL	6/1/2017	6/30/2017	\$8,900	20%		
133 JSP 17GW	4K07	1617SB 133JSP17GW	8/3/2016	6/30/2017	\$90,500	0%		PROFILE ONE ENTRY-LEVEL JOB IDENTIFIED BY KAISER ALUMINUM
SBCTC 133-PLB-17	4K58	1617SB PERKINS LDRSH	11/7/2016	6/30/2017	\$16,000	0%		
HIGHLINE SCHOL	4K64	11-15 CAREER LINK	9/1/2011	8/31/2016	\$652,516	5%		TO PROVIDE EDUC OPPTY TO INDIVIDUALS WHO ARE AT LEAST AGE 16 AND UNDER 21
CENTRALIA	4K71	1 OF 4 DOL WISE	10/1/2014	9/30/2018	\$687,664	9%	17.282	ICOST charged from Salaries, Benefits, Supplies ∓ Travel. 9.3% of
SEATTLE SCHOOL	4K76	1617 AUTOCOLL REPR	9/1/2016	6/30/2017	\$49,909	8%		
133-JSP-17FI	4K82	16/17SB JOBSKLS 17FI	11/1/2016	6/30/2017	\$56,200	0%		PROVIDE FUNDING FOR THE SUMMER INSTITUTE FOR FACULTY AND STAFF -----
US DEPT OF	4L01	2015-20 SSS SUPPLMNT	9/1/2015	8/31/2020	\$150,000	0%	84.042A	SUPPLEMENTAL SSS FED GRANT TO 161-4L46
KING COUNTY	4L29	16 THE LEARNING CNTR	1/1/2016	12/31/2016	\$192,528	7%		DPTMT OF ADULT ∓ JUVENILE DETENTION COMMUNITY CORRECTIONS DIVISION
USDOE	4L64	2015-20 TRIO SSS	9/1/2015	8/31/2020	\$1,326,905	8%	84.042A	INDIRECT EXCLUDE OBJ. NZ
SBCTC	4L65	1617SB RISE	10/1/2016	9/30/2017	\$602,563	5%	10.596	INDIRECT @ 5%FROM SALARIES
133-JSP-17SN	4L89	1617 JSP 133 17SNBL	10/1/2016	6/30/2017	\$63,100	0%		
COUNCIL FOR	4L93	16/17CAEL VET STEMEC	12/22/2016	12/31/2017	\$5,000	0%		
OFFICE OF	4M00	MEDICARECED	1/1/2016	12/31/2016	\$3,150	0%		\$1050/qtr for south, north ∓ central=\$3,150x4=\$12,600
133-BFET-17	4M10	1617SB BFET	10/1/2016	9/30/2017	\$1,464,690	0%		INDIRECT: WILL BE BILLED TO DSHS (BASED ON AGREED CALCULATION).
SEATTLE HOUSING	4M19	SHA/SEA HOUSING AUTH	6/26/2016	8/15/2016	\$1,000	27%		SUMMER YOUTH EMLMNT PROGRAM IN NHFOR ONE YOUTH DURING SUMMER
SBCTC	4M1B	16SB BFET100%TUITION	10/1/2015	9/30/2016	\$225,000	0%	10.561	100% TUITION
USDOL/ETA	4M24	2015-20 DOL/ETA AAI	10/1/2015	9/30/2020	\$4,810,008	20%	17.268	AAI:Partnership for Advanced Technology in Manufacturing ∓ Marine Engineering
	4M29	2015-20DOL/SUB-AWARD	10/1/2015	9/30/2020	\$0	0%	17.268	SUB-RECIPIENTS:EDMONDS COLLEGE,ANEW,CNTR OF EXCELLENCE 4 AEROSPACE ,ETC
SBCTC	4M32	1516 SB BFET	10/1/2015	9/30/2016	\$1,556,750	0%	10.561	BFET GRANT TO SUPPORT FOOD STAMP ELIGIBLE STUDENTS
WDC#15/232-NEG	4M60	WDC-KC	2/15/2016	12/31/2016	\$180,758	10%	17.277	SSCC WILL REDESIGN THE NURSING ASST-C CURRICULUM
NSF	4M62	1 OF 4 NSF	7/1/2014	7/31/2017	\$862,080	10%	47.076	CONTINUATION OF SMALL BUSINESS DEVELOPMENT GRANTS FROM WSU
DCHS KING	4M64	BRIDGE TO PROSPERITY	3/1/2015	12/31/2016	\$160,000	8%	17.270	
CITY OF	4M66	SEA FLEETS APPRENT	10/1/2013	6/30/2019	\$44,000	20%		
NSF	4M67	NSF PARTICIPANTS	8/1/2014	7/31/2017	\$0	0%	47.076	-----
SEATTLE PUBLIC	4M77	SP LIBRARY WORKSHOP	7/1/2009	12/31/2016	\$117,300	15%		AGREEMENT RESULTS IN RESUME ∓ INTERVIEW SKILLS WORKSHOPS OFFERED AT SP
SBCTC	4M80	1617SB WF INTERNALCN	7/1/2016	6/30/2017	\$0	0%		
SBCTC#	4M81	1617SB WF LIFESKILLS	7/1/2016	6/30/2017	\$0	0%		
	4M82	1617SB WFBASIC SKILL	7/1/2016	6/30/2017	\$0	5%	93.558	W FORCE FIRST POST EMPLOYMENT SERVICES PIECE OF GRANT APPLICATION SSCC

SBCTC	4M83	1617SB WF JOBSKILLS	7/1/2016	6/30/2017	\$0	5%	93.558	OTHER BASIC AND/OR JOB SKILLS TRAINING. TM@12/11/2006.
	4M84	1617SB WF GED	7/1/2016	6/30/2017	\$0	0%		
	4M85	1617SB WF ADMIN	7/1/2016	8/31/2017	\$0	0%		TRAIN EARLY CHILDHOOD EDUCATORS
DOE#P047A12067	4M90	1217 UPWR BND1-1/5	9/1/2012	8/31/2017	\$1,485,810	8%	84.047A	8% from salaries
DOE#P047A12069	4M94	1217 UPWR BND2-1/5	9/1/2012	8/31/2017	\$1,236,925	8%	84.047A	8% from salaries
LABOR CENTER	4N21	LABOR CTR FNDRN REIM	1/1/2012	12/31/2016	\$211,000	3%		HAZARDOUS MATERIALS TRAINING WORKSHOP.
JPMORGAN CHASE	4N23	2ND WF OPPORTUN SYST	11/4/2015	11/3/2016	\$0	0%		TO PROVIDE CAREER NAVIGATION TO OPPORTUNITY WEEK PARTICIPANTS
SOUTH SEATTLE	4N60	1617 FDN BIONRG SYS	8/16/2016	12/31/2016	\$15,000	10%		CONTRACT VOCATIONAL TRAINING COURSES FOR CITY LIGHT STAFF
USDOE	4N83	16/21TRIO EDOPPCTR	9/1/2016	8/31/2021	\$235,995	0%	84.066A	
AACC-LUMINA'S	4N85	AACC-THE RIGHTSIGNAL	4/1/2015	9/30/2017	\$60,000	10%		TO DEMONSTRATE A NEW CREDENTIALING MODEL
YAKIMA VALLEY	4N88	1518 NSF ATE PNWEC	8/31/2015	7/31/2016	\$151,697	40%	47.076	3-YEAR AWARD: 1YR-\$57,080; 2YR-\$51,378;3YR-\$43239
FAR EAST	4N92	FAR EAST U GES	1/23/2017	2/18/2017	\$21,048	0%		CONDUCT 8 WORKSHOPS FOR METRO TRANSIT EMPLOYEES.
NSF	4RET	READYSETITRNSF!2.0	12/1/2016	11/30/2021	\$0	24%	47.076	
NSF	4RPS	16/21NSF RDYST PARTI	12/1/2016	11/30/2021	\$0	0%	47.076	
NSF#0969609	4RST	NSF READY-SET-TRANSF	8/1/2010	7/31/2016	\$1,529,989	20%	47.076	\$2.0MIL OVER 5-YEARS TO INCR STEM STUDENTS INTO SUCCESSFULLY TRNSFTO 4-YEARS
EVERETT	4THM	16/20TECHIRE MECHAWA	6/1/2016	5/31/2020	\$186,594	4%		
SBCTC	4V20	1617SB PERKINS	7/1/2016	6/30/2017	\$0	0%	84.243	TO FACILITATE ACCESS TO BEST PRACTICES LEARNING THEORRIES &
DOE#P382B11000	4Z50	FAANAPISI	1/11/2011	9/30/2016	\$2,177,821	0%	84.382B	TO ASIAN AMERICANS AND NATIVE AMERICAN PACIFIC ISLANDER
TOTAL - SOUTH					\$24,470,796			
WORKFORCE	5C20	HEALTH WORKFORCE SVI	5/1/2016	9/29/2016	\$59,935	40%	93.093	HEALTH WF FOR THE FUTURE GRANT IS DESIGNED TO ENHANCE EDU& EMPLOUTCOMES
SEA HOUSING	5C57	SEAHOUSING AUTHORITY	12/14/2015	9/30/2016	\$100,000	20%	14.881	PRE-APPRENTICESHIP IN CONSTRUCTION & TRADES TRAINING COHORT
WA STATE DEPT	5K67	SVI PASS GRANT	4/20/2016	5/31/2017	\$33,000	0%		PRE-APPRENTICESHIP AND SUPPORTIVE SERVICES (PASS) PROGRAM.
SOUND TRANSIT	5L11	RAPID PACT	1/1/2014	12/31/2016	\$125,000	5%		RESOURCES FOR INDIVIDUALS INTERESTED IN A CAREER IN THE BLDG &
SBCTC	5L71	1617 ABE LDR BLOCK	7/1/2016	6/30/2017	\$3,739	0%	84.002A	THIS GRANT PROVIDES TRAINING AND TRAVEL FUNDS FOR ABE AND ESL FACULTY
WDC SNOHOMISH	5LOP	LADDERS OPPORTUNITY	9/25/2015	8/31/2017	\$226,888	40%	20.514	FOR PREPARING UNDERREPRESENTED POPULATIONS FOR ENTRY LEVEL CONSTRUCTION JOBS.
SBCTC	5M20	SVI BFET RECYCLE	10/1/2016	9/30/2017	\$0	0%		SVI BFET RECYCLE FUNDS
SBCTC 134-BFET-	5M80	2016-2017 BFET SVI	10/1/2016	9/30/2017	\$116,549	5%	10.561	BFET PROGRAM PROVIDES ACCESS AND SERVICES TO FOOD STAMP RECIPIENTS IN WA
SBCTC	5M82	1617 WF-LIFE SKILLS	7/1/2016	6/30/2017	\$2,250	5%	93.558	WELFARE REFORM THAT HELPS LOW-INCOME FAMILIES BECOME SELF-SUFFICIENT.
SBCTC	5M83	1617 WF-BASIC SKILLS	7/1/2016	6/30/2017	\$17,564	5%	93.558	WELFARE REFORM THAT HELPS LOW-INCOME FAMILIES BECOME SELF-SUFFICIENT.
SBCTC	5T70	17SB PERKINS	7/1/2016	6/30/2017	\$58,159	5%	84.048	TO SUPPLEMENT STATE FUNDING IN SUPPORT OF ELIGIBLE STUDENTS
SBCTC	5WBL	SVI WORK-BASED LRNG	7/1/2016	6/30/2017	\$19,554	5%	93.558	INCREASE TUITION ASSISTANCE FOR WORKING, PART-TIME STUDENTS
SBCTC	5WFT	WFFA-TUIT-BOOKS-FEES	7/1/2016	6/30/2017	\$187,117	5%	93.558	FOR WORKFIRST STUDENTS TO ENABLE THEM TO FULFILL THE DSHS WORK REQUIREMENT
TOTAL - SVI					\$949,755			
TOTAL - All Active Grants					\$50,957,416			

FY 2016-17 Capital Project Balance Sheet
December Month End Balance

Prog-Org		For Info. Only	Biennium	Artwork	Unallot/OFM	FY 2016-17	FY 2016-17		Net Allocation	Percent
		Beginning					FY 2016-17	FY 2016-17		
		Appr/Allocation	Appr/Reappr	Deduct	Reserve	Allocation	Current Yr Exp	Encumbrance	Balance	FY Exp
SEATTLE CENTRAL COLLEGE										
992-2M2F	Preventative Facility Maintenance and Bldg	\$ 1,190,300.00	\$ 1,190,300.00	\$ -	\$ -	\$ 595,150.00	\$ 148,787.50	\$ -	\$ 446,362.50	25.0%
901-2M5A	Emergency Repairs & Improvements (RMI)	\$ 711,705.00	\$ 711,705.00	\$ -	\$ -	\$ 573,623.00	\$ 53,637.73	\$ 38,945.07	\$ 481,040.20	9.4%
901-2M3C	Facility Repair - District office Bldg Roof	\$ 637,000.00	\$ 637,000.00	\$ -	\$ -	\$ 634,218.00	\$ 805,712.92	\$ -	\$ (171,494.92)	127.0%
901-2M4C	Facility Repair - Marine Tech Bldg Roof	\$ 198,000.00	\$ 198,000.00	\$ -	\$ -	\$ 194,361.00	\$ 6,337.50	\$ -	\$ 188,023.50	3.3%
902-2M2B	Brdwy Phase II - Patio surface, drainings, flashg & guardrail	\$ 133,000.00	\$ 133,000.00	\$ -	\$ -	\$ 133,000.00	\$ 68,104.92	\$ -	\$ 64,895.08	51.2%
901-2M2D	Facility Repair - Replace Fire alarm control panel prfm hall	\$ 65,000.00	\$ 65,000.00	\$ -	\$ -	\$ 63,700.00	\$ 9,920.06	\$ -	\$ 53,779.94	15.6%
902-2M6B	Facility Repair - Remove loose materials & apply sealer prfm hall	\$ 188,000.00	\$ 188,000.00	\$ -	\$ -	\$ 175,817.00	\$ 151,494.11	\$ -	\$ 24,322.89	86.2%
901-2M8D	Facility Repair - Replace emergency generator panel brdwy phs II	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00	0.0%
901-2M9D	Facility Repair - Replace main electrical dist switchgear brdwy phs II	\$ 178,000.00	\$ 178,000.00	\$ -	\$ -	\$ 178,000.00	\$ -	\$ -	\$ 178,000.00	0.0%
901-2M1D	Facility Repair - Replace ACCU unit3 Brdwy campus Fine Arts	\$ 31,000.00	\$ 31,000.00	\$ -	\$ -	\$ 31,000.00	\$ -	\$ -	\$ 31,000.00	0.0%
902-2M4B	Int'l Std Ctr - Tuck-point, seal interior & exterior stabilize structure	\$ 222,000.00	\$ 222,000.00	\$ -	\$ -	\$ 222,000.00	\$ -	\$ -	\$ 222,000.00	0.0%
901-2M2C	Facility Repair - NW corner below bldg main entry MAC	\$ 46,000.00	\$ 46,000.00	\$ -	\$ -	\$ 45,000.00	\$ -	\$ -	\$ 45,000.00	0.0%
903-2M3B	Brdwy Edsn Bldg Lecture Hall and Restroom Renovations	\$ 1,078,000.00	\$ 1,078,000.00	\$ -	\$ -	\$ 972,556.00	\$ 556,048.95	\$ 46,747.49	\$ 369,759.56	57.2%
903-2M8A	Abate Lead paint - Siegal window replacement	\$ 371,228.00	\$ 371,228.00	\$ -	\$ -	\$ 371,228.00	\$ 371,965.63	\$ -	\$ (737.63)	100.2%
903-2M8B	Siegal Center window replacement	\$ 281,455.00	\$ 281,455.00	\$ -	\$ -	\$ 255,780.00	\$ (230,455.81)	\$ 391.67	\$ 485,844.14	-90.1%
903-2M9B	SMA Security System & Card Reader	\$ 214,724.00	\$ 214,724.00	\$ -	\$ -	\$ 214,724.00	\$ (35,276.00)	\$ -	\$ 250,000.00	-16.4%
903-2M5D	Atrium Universal accessibility	\$ 255,463.00	\$ 255,463.00	\$ -	\$ -	\$ 213,184.00	\$ 213,184.60	\$ -	\$ (0.60)	100.0%
902-2M6D	IEP Office Renovation Rm 1128	\$ 600,000.00	\$ 600,000.00	\$ -	\$ -	\$ 598,500.00	\$ 292,149.71	\$ 58,715.90	\$ 247,634.39	48.8%
265-2M3D	SCIE Office Renovation Rm 1124	\$ 400,000.00	\$ 400,000.00	\$ -	\$ -	\$ 368,380.00	\$ 367,322.62	\$ -	\$ 1,057.38	99.7%
902-2M4D	SCIE Office Renovation Rm 1124	\$ 400,000.00	\$ 400,000.00	\$ -	\$ -	\$ 400,000.00	\$ 258,240.04	\$ 975.07	\$ 140,784.89	64.6%
901-2M7D	Facility Repair - Replace failed windows in district office	\$ 550,000.00	\$ 550,000.00	\$ -	\$ -	\$ 550,000.00	\$ 550,000.00	\$ -	\$ -	100.0%
903-2M4A	North Plaza demolition and site restoration	\$ 729,000.00	\$ 729,000.00	\$ -	\$ -	\$ 729,000.00	\$ 9,728.21	\$ -	\$ 719,271.79	1.3%
	Subtotal 1517	\$ 8,504,875.00	\$ 8,504,875.00	\$ -	\$ -	\$ 7,544,221.00	\$ 3,596,902.69	\$ 145,775.20	\$ 3,801,543.11	47.7%
904-2L20	Seattle Maritime Academy	\$ 15,491,000.00	\$ 12,590,830.00	\$ (60,990.00)	\$ (647,044.00)	\$ 2,336,034.00	\$ 2,227,697.87	\$ 179,263.86	\$ (70,927.73)	95.4%
904-2L79	Seattle Maritime Academy Local	\$ 2,200,000.00	\$ 2,200,000.00	\$ -	\$ -	\$ 2,200,000.00	\$ 1,734,805.03	\$ 291.55	\$ 464,903.42	78.9%
	Subtotal 1315	\$ 17,691,000.00	\$ 14,790,830.00	\$ (60,990.00)	\$ (647,044.00)	\$ 4,536,034.00	\$ 3,962,502.90	\$ 179,555.41	\$ 393,975.69	87.4%
902-2F45	B'way Phase I & II IEP Renovation	\$ 3,000,000.00	\$ 326,049.00	\$ -	\$ -	\$ 179,150.00	\$ 179,151.86	\$ -	\$ (1.86)	100.0%
	Subtotal 1113	\$ 3,000,000.00	\$ 326,049.00	\$ -	\$ -	\$ 179,150.00	\$ 179,151.86	\$ -	\$ (1.86)	100.0%
900-2F9N	Master Plan for Tunnel Easements	\$ 173,315.00	\$ 173,315.00	\$ -	\$ -	\$ 3,197.00	\$ 3,197.04	\$ -	\$ 0.00	100.0%
	Subtotal 0911	\$ 173,315.00	\$ 173,315.00	\$ -	\$ -	\$ 3,197.00	\$ 3,197.04	\$ -	\$ 0.00	100.0%
	TOTAL CENTRAL	\$ 29,369,190.00	\$ 23,795,069.00	\$ (60,990.00)	\$ (647,044.00)	\$ 12,262,602.00	\$ 7,741,754.49	\$ 325,330.61	\$ 4,195,516.94	63.1%

FY 2016-17 Capital Project Balance Sheet
December Month End Balance

Prog-Org		For Info. Only	Biennium	Artwork	Unallot/OFM	FY 2016-17	FY 2016-17		Net Allocation	Percent
		Beginning					FY 2016-17	FY 2016-17		
		Appr/Allocation	Appr/Reappr	Deduct	Reserve	Allocation	Current Yr Exp	Encumbrance	Balance	FY Exp
<u>NORTH SEATTLE COLLEGE</u>										
901-3M4B	College Ctr Bldg Classroom Lab Renovation	\$ 808,000.00	\$ 808,000.00	\$ -	\$ -	\$ 788,945.00	\$ 60,845.95	\$ 47,179.80	\$ 680,919.25	7.7%
901-3M4C	A & S Roof Remodeling	\$ 780,000.00	\$ 780,000.00	\$ -	\$ -	\$ 736,936.00	\$ 262,130.16	\$ -	\$ 474,805.84	35.6%
901-3M5A	Emergency Repairs & Improvements (RMI)	\$ 520,600.00	\$ 520,600.00	\$ -	\$ -	\$ 392,834.00	\$ 65,614.91	\$ 5,701.39	\$ 321,517.70	16.7%
901-3M7D	Facility Repair - Replace failed pumps	\$ 44,000.00	\$ 44,000.00	\$ -	\$ -	\$ 15,323.00	\$ 5,263.85	\$ -	\$ 10,059.15	34.4%
903-3M7B	Digital Reader boards	\$ 110,000.00	\$ 110,000.00	\$ -	\$ -	\$ 110,000.00	\$ 109,420.87	\$ -	\$ 579.13	99.5%
992-3M2F	Preventative Facility Maintenance and Bldg	\$ 661,300.00	\$ 661,300.00	\$ -	\$ -	\$ 330,650.00	\$ 82,662.50	\$ -	\$ 247,987.50	25.0%
	Subtotal 1517	\$ 2,923,900.00	\$ 2,923,900.00	\$ -	\$ -	\$ 2,374,688.00	\$ 585,938.24	\$ 52,881.19	\$ 1,735,868.57	24.7%
901-3L07	Emergency Repairs & Improvements (RMI)	\$ 468,300.00	\$ 118,434.00	\$ -	\$ -	\$ 3,183.00	\$ 3,182.80	\$ -	\$ 0.20	100.0%
901-3M8D	Facility Repair - Replace Chiller OCEE Bldg	\$ 165,491.00	\$ 165,491.00	\$ -	\$ -	\$ 450.00	\$ 450.00	\$ -	\$ -	100.0%
	Subtotal 1315	\$ 633,791.00	\$ 283,925.00	\$ -	\$ -	\$ 3,633.00	\$ 3,632.80	\$ -	\$ 0.20	100.0%
904-3G57	Technology Building	\$ 23,335,000.00	\$ 932,996.00	\$ -	\$ -	\$ 764,031.00	\$ 518,205.54	\$ -	\$ 245,825.46	67.8%
	Subtotal 1113	\$ 23,335,000.00	\$ 932,996.00	\$ -	\$ -	\$ 764,031.00	\$ 518,205.54	\$ -	\$ 245,825.46	67.8%
904-3G9J	Op Ctr for Employment and Ed (06-2-851)	\$ 8,900,000.00	\$ 4,834.00	\$ -	\$ -	\$ 4,834.00	\$ -	\$ -	\$ 4,834.00	0.0%
	Subtotal 0911	\$ 8,900,000.00	\$ 4,834.00	\$ -	\$ -	\$ 4,834.00	\$ -	\$ -	\$ 4,834.00	0.0%
	TOTAL NORTH	\$ 35,792,691.00	\$ 4,145,655.00	\$ -	\$ -	\$ 3,147,186.00	\$ 1,107,776.58	\$ 52,881.19	\$ 1,986,528.23	35.2%
<u>SOUTH SEATTLE COLLEGE</u>										
901-4M1C	Facility Repair - Multi purpose Bldg Roof	\$ 359,000.00	\$ 359,000.00	\$ -	\$ -	\$ 345,705.00	\$ 114,070.30	\$ -	\$ 231,634.70	33.0%
901-4M2C	Facility Repair - Robert Smith Bldg Roof	\$ 1,192,000.00	\$ 1,192,000.00	\$ -	\$ -	\$ 843,466.00	\$ 847,879.88	\$ -	\$ (4,413.88)	100.5%
901-4M2D	Facility Repair - Replace make-up air unit GT DUW Bldg B	\$ 221,000.00	\$ 221,000.00	\$ -	\$ -	\$ 191,995.00	\$ 4,771.25	\$ -	\$ 187,223.75	2.5%
901-4M3D	Facility Repair - Replace units with 230 volt 6hp JMB Ctr	\$ 89,000.00	\$ 89,000.00	\$ -	\$ -	\$ 89,000.00	\$ -	\$ -	\$ 89,000.00	0.0%
901-4M5A	Emergency Repairs & Improvements (RMI)	\$ 437,550.00	\$ 437,500.00	\$ -	\$ -	\$ 380,920.00	\$ 216,064.80	\$ -	\$ 164,855.20	56.7%
901-4M5D	Facility Repair - Replace make-up air unit & exhaust fans JMB	\$ 118,000.00	\$ 118,000.00	\$ -	\$ -	\$ 118,000.00	\$ -	\$ -	\$ 118,000.00	0.0%
901-4M6C	JMB Main Entry Repair	\$ 78,000.00	\$ 78,000.00	\$ -	\$ -	\$ 78,000.00	\$ 78,000.00	\$ -	\$ -	100.0%
901-4M6D	Facility Repair - Replace four rooftop HVAC units JMB	\$ 144,000.00	\$ 144,000.00	\$ -	\$ -	\$ 144,000.00	\$ 23,619.68	\$ -	\$ 120,380.32	16.4%
901-4M7D	Facility Repair - Replace mounting hrdwr support light fixtrs JMB	\$ 94,000.00	\$ 94,000.00	\$ -	\$ -	\$ 94,000.00	\$ -	\$ -	\$ 94,000.00	0.0%
901-4M9C	Facility Repair - Culinary Arts Bldg Roof	\$ 43,000.00	\$ 43,000.00	\$ -	\$ -	\$ 43,000.00	\$ -	\$ -	\$ 43,000.00	0.0%
903-4M2B	Culinary Arts Bldg Locker Rooms Renovation	\$ 725,000.00	\$ 725,000.00	\$ -	\$ -	\$ 715,581.00	\$ 201,589.10	\$ -	\$ 513,991.90	28.2%
904-4M3J	Integrated Education Center Construction phase (Cascade Court)	\$ 28,123,574.00	\$ 28,123,574.00	\$ -	\$ -	\$ 22,395,453.00	\$ 5,186,966.08	\$ 214,885.78	\$ 16,993,601.14	23.2%
904-4M6J	Wellness Center	\$ 369,000.00	\$ 369,000.00	\$ -	\$ -	\$ 369,000.00	\$ 77,760.00	\$ -	\$ 291,240.00	21.1%
992-4M2F	Preventative Facility Maintenance and Bldg	\$ 793,600.00	\$ 793,600.00	\$ -	\$ -	\$ 396,800.00	\$ 99,200.00	\$ -	\$ 297,600.00	25.0%
	Subtotal 1517	\$ 32,786,724.00	\$ 32,786,674.00	\$ -	\$ -	\$ 26,204,920.00	\$ 6,849,921.09	\$ 214,885.78	\$ 19,140,113.13	26.1%

FY 2016-17 Capital Project Balance Sheet
December Month End Balance

Prog-Org		For Info. Only	Biennium	Artwork	Unallot/OFM	FY 2016-17	FY 2016-17		Net Allocation	Percent
		Beginning					FY 2016-17	Encumbrance		
		Appr/Allocation	Apprpr/Reappr	Deduct	Reserve	Allocation	Current Yr Exp		Balance	FY Exp
902-4L38	Int'l Student Programs Center Remodel	\$ 525,056.00	\$ 1,946.00	\$ -	\$ -	\$ 1,946.00	\$ -	\$ -	\$ 1,946.00	0.0%
902-4L86	Additional Data Jacks (Int'l Std Prg)	\$ 17,400.00	\$ 11,411.00	\$ -	\$ -	\$ 11,411.00	\$ -	\$ -	\$ 11,411.00	0.0%
902-4L90	Wine Building 2nd Barrel Room	\$ 40,000.00	\$ 35,628.00	\$ -	\$ -	\$ 35,628.00	\$ -	\$ -	\$ 35,628.00	0.0%
903-4L24	Minor Program - Culinary Arts Faculty	\$ 70,315.00	\$ 47,219.00	\$ -	\$ -	\$ 14,676.00	\$ -	\$ -	\$ 14,676.00	0.0%
903-4L79	Child Care Center Landing & Ramp	\$ 34,208.00	\$ 3,122.00	\$ -	\$ -	\$ 3,122.00	\$ -	\$ -	\$ 3,122.00	0.0%
904-4L27	Integrated Education Center (Cascade Court)	\$ 2,087,000.00	\$ 453,593.00	\$ -	\$ -	\$ 42,162.00	\$ 41,880.62	\$ -	\$ 281.38	99.3%
	Subtotal 1315	\$ 2,773,979.00	\$ 552,919.00	\$ -	\$ -	\$ 108,945.00	\$ 41,880.62	\$ -	\$ 67,064.38	38.4%
	TOTAL SOUTH	\$ 35,560,703.00	\$ 33,339,593.00	\$ -	\$ -	\$ 26,313,865.00	\$ 6,891,801.71	\$ 214,885.78	\$ 19,207,177.51	26.2%
SEATTLE VOCATIONAL INSTITUTE										
901-5M5A	Emergency Repairs & Improvements (RMI)	\$ 38,095.00	\$ 38,095.00	\$ -	\$ -	\$ 38,095.00	\$ -	\$ -	\$ 38,095.00	0.0%
901-5M1C	Facility Repair - Bldg Roof SVI	\$ 55,000.00	\$ 55,000.00	\$ -	\$ -	\$ 55,000.00	\$ -	\$ -	\$ 55,000.00	0.0%
902-5M2D	Facility Repair - Replace 35 oldest heat pumps SVI	\$ 394,000.00	\$ 394,000.00	\$ -	\$ -	\$ 394,000.00	\$ -	\$ -	\$ 394,000.00	0.0%
902-5M4D	Facility Repair - Replace failed components SVI	\$ 69,000.00	\$ 69,000.00	\$ -	\$ -	\$ 69,000.00	\$ -	\$ -	\$ 69,000.00	0.0%
	Subtotal 1517	\$ 556,095.00	\$ 556,095.00	\$ -	\$ -	\$ 556,095.00	\$ -	\$ -	\$ 556,095.00	0.0%
	TOTAL SVI	\$ 556,095.00	\$ 556,095.00	\$ -	\$ -	\$ 556,095.00	\$ -	\$ -	\$ 556,095.00	0.0%
	TOTAL SCD	\$ 101,278,679.00	\$ 61,836,412.00	\$ (60,990.00)	\$ (647,044.00)	\$ 42,279,748.00	\$ 15,741,332.78	\$ 593,097.58	\$ 25,945,317.68	37.2%

MEMORANDUM

TO: Board of Trustees

FROM: Shouan Pan, Chancellor
Members of Executive Cabinet contributed to this report

DATE: February 9, 2017

SUBJECT: January Report to the Board of Trustees, Members of Executive Cabinet contributed to this report.

I. Student Success

a. Student Learning, Retention and Completion

NSC Update on ABE/GED/HS 21+

Over the last two years, Basic and Transitional Studies at NSC has built a small “alternative” high school for adults with around 100 students taking Adult Basic Education (ABE) classes this quarter, up significantly from the 35/quarter when the project started. Winter 2017 ABE enrollments are up roughly 15 FTEs over last winter. In fall quarter, 14 students graduated with North Seattle College high school diplomas (11) or GEDs (3), which is six more than the previous fall. Nearly all of these students have transitioned into college-level coursework or programs at North. Many took advantage of the newly revised College Bridge Scholarship to help pay for the first 10 credits of college-level classes, including their English 101 requirement.

North Seattle Poised to Start BAS in Property Management

North has received approval from both the State Board for Community and Technical Colleges and the Northwest Commission on Colleges and Universities to offer a Bachelor of Applied Science Degree in Residential and Commercial Property Management. The planned start date is fall 2017, but this target date can only be achieved if funding is secured to initiate the program. The college is looking to its employer partners for support to get the program off the ground.

South Leadership Attends 4th AACC Pathways Conference

As one of 30 institutions across the nation taking part in the American Association of Community College (AACC) Pathways Project, South continued developing and implementing best practices for a Guided Pathways approach to student success. President Gary Oertli was joined by a team of administrators and a faculty member for their fourth Pathways Conference in Tempe, AZ.

RST Grant Renewed, Program to Continue at South

With the National Science Foundation's recent \$5 million renewal of the Ready, Set, Transfer! (RST) Grant for Seattle Colleges, South Seattle College will use their portion of that funding over the next five years for student scholarships and support. RST is a program that provides tools and support to start and keep students on track toward a STEM career. The program has been very successful at South, providing our students (many of those from underrepresented groups in STEM careers) increased opportunity to pursue their passion and goals. The grant also includes funding for a Seattle University professor to conduct a 5-year ethnographic study of South's STEM students.

b. Enrollment**Winter Quarter 10th Day Enrollment Report**

For the Winter Quarter 2017, the Seattle District generated 10,453 quarterly FTES after the 10th day. This is 83% of our target goal of 12,524 and represents a decrease of 545 FTES over the 10th Day for Winter Quarter 2016.

Regarding the target goal, North was short by 6%; Central was short by 16%; south was short by 25%, and SVI by 38%.

NSC Winter Quarter Enrollment

Winter Quarter enrollment for North Seattle College was at 94% of goal, a -1% difference below this time last year. The college is working on several initiatives to help boost enrollment and retention rates going into fall 2017. North's Strategic Enrollment Management Council continues to meet and will introduce its college-wide plan this spring. Members of North's Admissions team continue to lead call and e-mail campaigns to students currently enrolled but not registered for next quarter, as well as for students who have applied but not enrolled. Additionally, the college will have a new marketing campaign launching in early May that includes local TV ads. Marketing is working with college Outreach to help plan open houses later this spring.

II. Financial Health**a. College/District Budgets**

Chancellor Pan and Vice Chancellor Buttleman continued to work with Board Sub-Committee on Fiscal Affairs to update the Budget Development Process.

b. College/District Foundation updates***Gifts from the Earth* Fundraiser at South a Success**

South Seattle College's Foundation raised \$273,000 to support students and programs at the annual *Gifts from the Earth* fundraiser on January 28. Sixteen high-profile chefs from the greater Seattle area donated their time and talents - alongside students, staff and faculty from our culinary and hospitality programs - to create a memorable experience for the generous donors in attendance. The support from these donors and event sponsors will have an enormous impact on our students' ability to realize their academic and professional dreams.

NSC Foundation Update

The North Seattle College Education Fund is set to launch the alumni appeal in February, its first in 15 years, which is part of its Annual Fund Campaign. The Ed Fund continues preparing for its 2017 Building Dreams Gala on May 18 at the Seattle Aquarium. The Ed Fund is halfway through its Office of Advancement Fundraising Plan with good progress made across four goal areas: increase available funds, strategic enrollment management, create a culture of philanthropy and strengthen infrastructure.

III. Strategic Planning

The Board of Trustees, joined by the chancellor and members of the Chancellor's Executive Council, held a retreat on January 17, 2017 to review the District's current mission and vision statements. Participants agreed the district needs to update the mission, vision, and value statements to better reflect the changing realities—funding models, enrollment trends, community and employer expectations—and to position the district for future success. Trustees, the chancellor, the college presidents, and the vice chancellors agreed to move towards establishing one mission, one vision. The group reached agreements on four broad areas from which strategic goals could potentially emerge: student success, organizational excellence, sustainability, and civic engagement.

Chancellor Pan and staff will plan and organize a series of focused conversations, involving faculty, staff, administrators, former Trustees/chancellors, community leaders and partners, to gather ideas and input on developing a set of inspiring mission, vision, values statements, and a strategic plan that will serve to guide and focus Seattle Colleges' work for future years.

IV. External Affairs

a. Legislative and local government engagement

Seattle Colleges Advocacy in Olympia

Entering the 2017-2019 bi-annual budget sessions, College presidents, chancellor Pan, Laverne Lamoureux, and the employee union leaders have all geared up for clarifying and unifying the legislative agenda. The efforts up to date include:

- College presidents and chancellor Pan have all scheduled two or more visits with senators or house representatives in Olympia, in coordination with the State Board. A master calendar of these visits have been published.
- Chancellor Pan and Laverne Lamoureux met with employee union leaders and student leaders from each college to review the major legislative agenda and scheduled joint visits to advocate for legislative support for Seattle Colleges.
- Laverne Lamoureux has published an updated Legislative Reference Guide and Links to SBCTC Legislative Information.
- President Edwards Lange, Laverne Lamoureux, and chancellor Pan met with Speaker Chop, Rep. Santos, Rep. Kenney, and Marty Brown on the future of SVI. A tentative plan for moving forward has been outlined.
- Thanks to the intentional outreach by Trustees and Laverne Lamoureux, chancellor Pan has been invited to serve on the City's Family and Education Levy Oversight Committee.

b. Business/Community

South Hosts Financial Aid Events and Health Fair for Students and Community

South Seattle College held two *College Goal Washington* information and support sessions for community members and students in January to help people successfully fill out their 2017-2018 FAFSA and WASFA applications. United Way volunteers also provided expertise on tax returns. On January 10, the college's Gender Equity Center held their *11th Annual Health Fair*, which drew over 125 participants who were able to connect with counseling and referral services, explore resources from King County Public Health and learn personal wellness techniques including meditation and yoga.

Presentation to Workforce Development Council Executive Committee

Chancellor Pan presented to the Executive Committee of the Workforce Development Council on the current and future focus of workforce development programs at Seattle Colleges

V. Pride Points

North President Selected to Present at AACC National Conference

North Seattle College President Warren Brown was selected to co-present at the 97th Annual Convention of the American Association of Community Colleges on April 23 in New Orleans. President Brown's presentation focuses on how to navigate a college through a crisis and is titled "Grace Under Pressure: What College Leaders Need to Know When Uncharted Crises Occur." President Brown will draw on the experiences and lessons learned following the Aurora Bridge bus accident.

John and Suanne Roueche Excellence Awards Announced at NSC

North Seattle College faculty members Samantha Dolan, Ph.D. (Early Childhood Education), and Kelda Martensen (Art) were recently recognized for their leadership and contributions to higher education as recipients of the John and Suanne Roueche Excellence Awards (created in 2012, specifically for community college faculty and staff). Dr. Dolan is faculty coordinator of both the ECE A.A.S./certificate program and the new Bachelor of Applied Science (B.A.S.). Dolan spearheaded the design of the new B.A.S. curriculum and became the first faculty member to teach in the program. Ms. Martensen recently created a new course that will allow for the teaching of book art, with a shifting focus from quarter to quarter that will accommodate print making, collage and perhaps drawing and watercolor. At the department level Martensen has led the work of revising certificates in art and jewelry and the Associate of Fine Arts in Art degree.

NSC All-WA Nominees Chosen

North Seattle College students Tiffany Carpenter and Heidi Valles have been chosen as the college's nominees for the 2017 All-WA Community College Academic Team. Tiffany started at North in Running Start and is earning an Associate in Business and an Associate of Arts degree. She is President of North's chapter of Phi Theta Kappa (PTK) and regional vice president of PTK District 1. She tutors at North and volunteers at her father's medical nonprofit and for the Cascade Youth Symphony Orchestra. Tiffany hopes to transfer to Cornell University. Heidi, a Mexican-American, studied liberal arts originally but is now pursuing engineering. She is Student Fee Board coordinator, president of the Engineering Club, a member of the Society of Women in Engineering, a teaching assistant in computer science, and mentor of new students. She intends to study sustainable mechanical engineering at University of Washington.

South Alum Receives Transforming Lives Award in Olympia

South Seattle College graduate and current University of Washington Foster School of Business student, Marady Duong, was officially recognized as a Transforming Lives Award recipient by the Washington Association of College Trustees in Olympia on January 23. Marady is one of five

Washington students selected for the award whose story exemplifies the transformative power of a community college education. Marady was joined by family and friends, Seattle Colleges Chancellor Pan and Trustees Gayton, Hill and Chernin, and President Gary Oertli at the award ceremony. With several lawmakers in attendance and state budget discussions underway, the event was dually important in celebrating the achievements of award winners and illustrating the importance of supporting Washington's community college system in helping all Washingtonians rise to their full potential.

South Hosts Gates Foundation Staff

More than 40 Bill & Melinda Gates Foundation staff members visited South Seattle College on January 24 to learn more about how community colleges operate on a day-to-day basis. The Gates Foundation has supported many important initiatives focused on community college students and their success (including Guided Pathways), but their employees rarely have an opportunity to spend time on actual campuses. South was honored to share that “ground-level” insight with their team, which included breakout sessions focused on student services, instruction, advising and institutional research.

SCCTV Projects Featuring Seattle Colleges Students and Programs

SCCTV will be highlighting South's Aviation program in a video story produced in partnership with Delta Airlines. It will tell the story of a student from the program who is interning at Delta Airlines. In addition, the SCCTV staff is working on three 'Building Dreams' videos for the North Seattle College Office of Advancement. The BAS programs featured in the video include International Business, Application Development, and Early Childhood Education. The videos will be show during North's Building Dreams Gala on May 18th.



Report to SCD Board of Trustees for February 9, 2017

From Annette Stofer, AFT Seattle Local 1789 President

There is always a lot percolating around AFT Seattle. It seems that Winter quarter has gotten off to a good start, as there aren't reports to the contrary. Those who have moved into the Pacific Tower seem to be settling in and solving problems. The glitches with technology seem to be at normal levels. We appreciate those who jump in and trouble-shoot to get things moving again.

As plans move forward to tear down Cascade Court on South campus, it sounds as though there may be a transitional period when those classrooms and offices are no longer available and the new Center for Integrated Education won't be open yet. We expect that careful planning is being done to minimize the impact on faculty being displaced from the old building as well as making sure there are sufficient acceptable classrooms available at times that are not significantly disruptive to the classes that have been housed there.

AFT Seattle's executive board has voted to support the District's stance on protecting undocumented students. Our letter is included in this packet.

At the SBCTC's recent board meeting, they set aside time on their agenda to revisit the Best Practices Report on the Hiring and Retention of Part-time Faculty from 2005. I was on the 2005 task force and got to join the panel that presented to them on January 18. The report stresses the need for equal pay for equal work, a strong ratio of full-time to part-time faculty, good working conditions and support, job security, and many more things. I presented a paper that I composed several years ago showing the parallel needs of students and their teachers if we want to see students succeed well. I have included it here for your perusal. It is hoped that the State Board will renew an expectation that all colleges are working to reach to goals in the Best Practices Report. AFT Seattle has referred to them in negotiations and has considered them in our proposals.

Speaking of negotiations, I believe that it is beneficial to be working with the mediator. AFT Seattle has been presenting the "four pillars" that we have talked about so much. Getting all of these concepts shared is a big step forward.

Thank you.



A Union of Professionals

AFT Seattle
Community Colleges
Local 1789, AFL-CIO

AFT Seattle
Community Colleges
Local 1789, AFL-CIO

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An affiliate of
AFT Washington,
American Federation
of Teachers, AFL-CIO



January 24, 2017

To: Chair Teresita Batayola, Seattle Colleges District Board of Trustees
Trustees Louise Chernin, Carmen Gayton, Jorge Carrasco, and Steve Hill
Chancellor Shouan Pan, Seattle Colleges District
President Warren Brown, North Seattle College
President Sheila Edwards Lange, Seattle Central College
President Gary Oertli, South Seattle College

From: Annette Stofer, AFT Seattle Local 1789 President

The Executive Board of AFT Seattle voted on January 17, 2017, to endorse the Seattle Colleges District statement titled "Seattle Colleges and Undocumented Students," which was issued on December 9, 2016. We share the concern expressed by the District's leaders that the current political and cultural climate in the United States leaves many of our students fearful of what the future holds for them and for their families.

AFT Seattle agrees with the actions that the district has determined they will take to support and protect our vulnerable students and staff. We share the responsibility to make our colleges safe, inclusive, and nurturing for all. We share the duty to be informed on the District's positions so that we can do our part. We fully share the goal of giving all students the chance to enrich their lives through education.

We look forward to working with you to protect our undocumented students and to uphold the things that we value—diversity, inclusion, and enlightenment.

Adjunct/Part-time Faculty Working Conditions are Linked to Student Success

A lot of research and energy has gone into understanding what helps students to be successful. Colleges are investing in programs that improve support for students based on the finding. Those things that make students successful are the same things that make faculty successful. It has been shown that there is a direct link between the working conditions of faculty and student success. Yet many teachers are denied even the most basic kinds of support that would make us better able to help our students reach their goals.

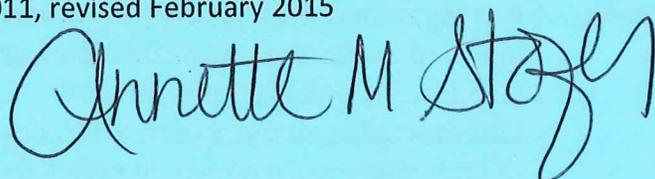
<p><i>Student success depends upon having the necessary tools to do what is asked of them.</i></p>	<p>Faculty also need the necessary tools to do what is asked of us. These tools include office space, technology, supplies, and the means to communicate with students and employers.</p>
<p><i>Student success depends upon the opportunity to plan ahead. They need to be able to register early, to choose preferred instructors, to get their schedules settled to best meet their needs, and to fit all of the needed classes into a reasonable time period.</i></p>	<p>Faculty also need to be able to plan ahead. Early notice of class assignments means better-prepared teachers. The goal should be time for all faculty to be well-prepared right from the start of each term.</p>
<p><i>Student success depends on being prepared for the rigors of college. They receive orientation, advising, and on-going guidance.</i></p>	<p>Faculty also need to be prepared in order to face the rigors of teaching in the college setting, to meet our obligations, and to deliver effective instruction. Faculty need to receive quality orientation and on-going guidance.</p>
<p><i>Student success depends on us being fully dedicated to them reaching their goals. We need to have a variety of means to address their needs and see them through their program of study. This includes counseling, tutoring and pre-college remediation, as well as diversity programs</i></p>	<p>Faculty need our institutions to be dedicated to our success. We need a concerted effort to reform attitudes about the use of part-time/adjunct faculty so that we get the mentoring and professional development that we need.</p>
<p><i>Student success comes when students have stability that allows them to focus on school.</i></p>	<p>Faculty need stability in our work lives in order to focus on our students. Constant changes in jobs, class assignments and schedules inhibit our ability to give our best attention to teaching and supporting students.</p>
<p><i>Student success depends on being supported and nurtured. Students need to be respected and wanted. It has been shown that success increases when students “connect” with someone at the college.</i></p>	<p>Faculty need to be supported and nurtured. We need to feel respected and wanted. Rushing from college to college consumes time and energy that would be better spent on our work. Feeling unwanted and disrespected turns our attention to our own difficult plight when we would rather give our attention to students.</p>

<p><i>Student success depends upon regular and constructive feedback.</i> <i>Students deserve to know how they are doing. They deserve to know what criteria we use to assess them.</i></p>	<p>Faculty need to receive regular and constructive feedback. We need to know how we are doing, and by what criteria we are being assessed. We need to feel that we are trusted to do our jobs in a competent and professional manner, and to see that as the starting point for any evaluation and assessment of our performance.</p>
<p><i>Student success depends upon a fair system of discipline in the college setting.</i> <i>They need to believe that there will be no capriciousness in the grading or in the disciplinary actions that might be taken against them. They depend upon due process.</i></p>	<p>Faculty need to know that we work in a fair system without capriciousness in hiring, retention, and disciplinary actions. We deserve due process.</p>
<p><i>Student success depends upon having the financial support needed to be in school, stay in school, and be able to concentrate on school.</i> <i>Students without sufficient finances end up working, sometimes 2 or 3 jobs. This makes it much more difficult to do quality work and to complete their course of study in a reasonable amount of time.</i></p>	<p>Faculty need to receive sufficient financial compensation from our employment to be able to give maximum time and energy to our teaching. Those of us who don't receive fair compensation have to work more, meaning that we spend more time commuting from one college to another and possibly more time in class than would be considered a reasonable workload. We have much less opportunity to give time to students outside of class so it's harder to support them in ways that would enhance their educational experiences.</p>

We know these things to be true about student success. They are also true about part-time and adjunct faculty. But we see a long history of abuse and misuse of non-tenured faculty, usually in the name of flexibility and saving money. If we, the faculty, treated students the same way that the higher education system treats us, we would be fired. It boggles the mind that this system has been acceptable for so long. But now that so much attention is being placed on student success, we have to look at the working conditions of a huge number of our teachers and make the required changes that will lead to improved student performance.

Annette Stofer, AFT Seattle Local 1789

May 2011, revised February 2015





MEMORANDUM

TO: Board of Trustees
Seattle Colleges District

FROM: Sara Michelassi
Student Body President
North Seattle College

DATE: February 9th, 2017

SUBJECT: STUDENT ADMINISTRATIVE TEAM REPORT -Information Only

NSC Student Leadership and Multicultural Programs has made it a goal for Winter Quarter to focus on events and initiatives centered around increasing student access to public resources, fostering an inclusive environment, and engaging in dialogue about topical issues in our current social and political climates.

- **Student Initiatives** - Student Leadership is involved in ongoing initiatives from last quarter including, but not limited to:
 - All Gender Bathrooms - The Toilets 4 All team, comprised of myself, several other student leaders, and the Student Leadership advisors, submitted their counterproposal for the all gender bathrooms' design to the VP of Administrative Services for review and final approval. Given the support of the administration for multi-stall all gender bathrooms on campus, the Toilets 4 All team is looking forward to working out the final details and bringing inclusive bathrooms to our students.
 - On-Campus Food Pantry - Student Leadership has made some large steps in the direction of addressing food insecurity issues on our campus. Through partnerships with North Helpline and the University District Food Bank, North Seattle College students are now able to register for food bank cards at both of these organizations, regardless of address or income. We have also been pursuing the possibility of a nonprofit organization bringing a pop-up food pantry to our campus regularly, both solving the issue of food inaccessibility on campus and also forming a strategic partnership with said organization.
- **Student Events** - With a focus on building community in a diverse environment, Student Leadership has hosted the following events so far this quarter:
 - Free Textbook Exchange - January 5 & 6 - The Research and Advocacy Board collected textbook donations from students across campus for almost a month to supply their free textbook exchange at the beginning of Winter Quarter and were able to help 50 students receive free textbooks for their classes. After the major



success of this event and volumes of positive feedback from students and faculty, the Research and Advocacy Board is looking forward to duplicating this event next quarter and continuing their work in obtaining free/affordable textbooks for students.

- Winterfest – January 12 – Almost 500 students attended this very successful event in the NSC courtyard and Grove. This event included a club fair with 20 student clubs, live music, a free hot chocolate bar, tabling from various campus departments such as Advising and the Wellness Center, and games with prizes for students, such as a gingerbread house-building competition.
- Call to Action Week – January 17-20 – Starting from an idea within Student Leadership to both celebrate Martin Luther King Jr. Day and call attention to current political and social issues, Call to Action week consisted of 11 different events hosted by students, faculty, and staff from across campus. The major themes of Call to Action week were as follows: moving from inaction to action in response to injustices, sharing skills, knowledge, and experiences with one another, and supporting each other in times of political and social uncertainty.
- Peace and Kindness Day – January 25 – As part of the Events Board’s diversity speaker series, Ken E. Nwadike Jr., a speaker and activist who founded the viral “Free Hugs Project”, came to NSC to talk about spreading peace and kindness, even in times of turmoil. The event was very successful, with 250 students attending.

DATE: January 31, 2017

TO: Board of Trustees
Seattle College District

FROM: Executive Officers of the
Seattle Central Associated Student Council

SUBJECT: ASC Report to the Board of Trustees

Legislative Affairs

Seattle Central sent 6 individuals to Olympia with 11 contacts with different legislators or their aides. That group is back on campus to finish working on ORCA card and transit issues among students.

Martin Luther King Events

The campus had Martin Luther King events for that week. College Activities Board (CAB) prepared a film screening of the film SELMA, Jan. 17, for students. The film was a powerful moving picture that highlighted the atrocities of police violence and government interference during the civil rights movements.

On Wednesday, January 18th, CAB hosted a speaker to speak on the importance of intersectionality in social justice movements. She emphasized that we must be inclusive as possible when it comes to our advocacy, specifically women, people with disabilities, and LGBTQ+ identified people. Thursday, CAB organized with the Library and hosted a workshop on the importance of Non-Violence protesting. The power of Non-Violent protest highlights the violence that the state uses to scare and silence marginalized groups. With a recent example being when the police in ND beating up the protestors whom are defending their rights for clean water.

Lunar Year

Our campus had a successful Lunar New Year student game and party celebration. We have upcoming events and a dance. Central is preparing for our next 50th year celebration event coming up soon. This past couple weeks, the Associated Student Council has helped me reorganize the Book Bank Program. Currently student leaders are re-working the structure on how we can distribute the textbooks in the most accessible way.

College Council

Student Leadership is also working with the College Council subcommittee called Critical Issues. We are in the process of working campus safety, accessibility for students, and an overview of the college's climate. I am currently working on establishing the President's medal committee.

National Conferences

Central, is planning on hosting the national Filipino organization called Anakbayan. We are also focused on preparations for the national Movimiento Estudiantil Chicano de Aztlan (MEChA) conference that will be coming our campus during spring break. We have been lucky in working with UW MEChA. There has been an estimated 500-600 Mechistas from around the country expected to come for the conference.

Student Services and Activities Budget Committee

For Services and Activities Budget Committee allocated \$28,000 for their One Time Grant to 14 applicants in total in Fall 2016, including ADA accessible computer desks in Disability Support Services, Library Resources, Student Leadership Program, Tournaments and Games, Veterans Student Support Program, Mitchell Activity Center, Wood Technology Center, Information Central, and Multicultural Services. We also allocated \$16,000 for the OOHLALA mobile application app, and committed funding for 2 years.

SOUTH SEATTLE COLLEGE

United Student Association

MEMORANDUM

TO: Board of Trustees
Seattle Colleges

FROM: Jacky Tran
President, United Student Association
South Seattle College

DATE: February 9th, 2017

SUBJECT: United Student Association (USA) Report – INFORMATION ONLY

USA SENATE MEETING - December 6th

On December 6, College President, Gary Oertli, and the Vice-President of Student Services, Rosie Rimando-Chareunsap, attended the United Student Association weekly meeting. The officers were able to better acquaint themselves as well as create the opportunity for more communication to improve the student experience.

WELLNESS CENTER UPDATE - December 8th

The latest Wellness Center meeting focused on security as well as telecommunications. The year concluded with most of the center planned out with finer logistics that the college does not necessarily need to be involved in for decisions to be reached. An informational session will be held in February to alert the student body of the current progress.

LEGISLATIVE ADVOCACY DAY AT STATE CAPITAL- JANUARY 26th

On January 26th, the United Student Association plans to meet with state legislators to advance the issues presented in the WACTCSA agenda. The students will also get a tour of the Rotunda, Supreme Court and other buildings. USA VP and Legislative Liaison Christina Calimlim is coordinating South's team.

WASHINGTON HIGHER EDUCATION SUSTAINBILITY CONFERENCE FEB 15-17 at GONZAGA UNIVERSITY

United Student Association Community Service Officer Zari Akkuly and a South student at-large will be joining other students from Central and North for this annual conference in Spokane. The goal is to share best practices and hear presentations on creative solutions to common sustainability challenges. The conference theme is "Caring for our Common Home." Just as Pope Francis called "every living person on the planet" to be mindful of consumption and assert an ethic of care for our planet, WAHESC also invites students, faculty, and staff at institutions from across the region to gather around this theme. As we are working together to advance

SOUTH SEATTLE COLLEGE

sustainability at our institutions, we look forward to unpacking how we define and practice "care" and what is our responsibility to the earth, our common home.

Adam Maurer, district-wide Sustainability Coordinator and North's Sustainability Coordinator Tim Albertson have been working with Christa Colouzis, Manager of South's Environment/Health and Safety, and Monica Lundberg, South's Student Life Program Manager, to support the students in attendance.

FOOD PANTRY UPDATE

The United Student Association has partnered with Phi Theta Kappa Honor Society to support a Food Pantry in Student Life. Hunger is a reality for many of our students at South as we have a large population who live at or near poverty level. Not having reliable access to sufficient, nutritious food makes it stressful to study and challenging to be academically successful. This problem has prompted many other schools to establish food pantries to help college students in need (University of Washington, Pierce College, Spokane, etc). In December 2016, an initial student survey was conducted at South in which 90% strongly agreed or agreed "that a Food Pantry is needed on campus."

Funds are currently being allocated and the plan is to open during winter quarter. The pantry will also be supported by community partnerships and food drives.

SMOKING ON CAMPUS UPDATE

The United Student Association is currently looking into getting signage approved in areas on campus that are considered to have higher traffic and a higher rate of smoking. The hope is to reduce the amount of student complaints.