

**Chapter 132F-605 WAC
REFUND OF TUITION AND OTHER FEES**

NEW SECTION

WAC 132F-605-005 Refunds. Tuition and fees (except those which are nonrefundable) will be refunded if complete or partial withdrawal from classes is accomplished within the first twenty calendar days of the regular college quarter following the beginning day of the quarter.

Refunds, except for self-support programs, e.g., continuing education, intensive English courses, will be made in accordance with the schedule below, subject to a fee. In those instances where the fee subject to refund is less than the fee, the minimum forfeiture will be reduced to that amount. No charge is made for dropping classes when no refund is involved. At least two weeks must elapse between payment and refund of fees.

International students who attend a college within the Seattle College District on an International Student Visa and make advance payments must be enrolled at the college in the quarter for which they are requesting a refund and must provide documentation establishing extenuating circumstances, such as visa denial or medical reasons.

Refunds of financial aid recipients will be refunded to the appropriate financial aid account as required by federal and state regulations, including those students who are dismissed for disciplinary reasons.

NEW SECTION

WAC 132F-605-010 Refund schedule—General. Withdrawal resulting from classes being canceled by the district, one hundred percent.

Before the first day of the college quarter, one hundred percent.

During the first five instructional days of the college quarter (less administrative fee), one hundred percent.

From the sixth instructional day through the twentieth calendar day of the college quarter, fifty percent.

After the first twenty calendar days of the college quarter, zero percent.

NEW SECTION

WAC 132F-605-020 Refund schedule—Intensive English institute. Withdrawal prior to first class, one hundred percent.

During the first five calendar days, eighty percent.

From the sixth through the fourteenth calendar day, fifty percent.

After the fourteenth calendar day, zero percent.

NEW SECTION

WAC 132F-605-030 Refund schedule—Continuing education. Before forty-eight hours prior to first day class, one hundred percent, less administrative fee.

Within forty-eight hours of start of class/after class begins, zero percent.

NEW SECTION

WAC 132F-605-040 Dismissal for disciplinary reasons. No refund will be given beyond the stated refund deadlines for a student who is dismissed or suspended from the district for disciplinary reasons.

NEW SECTION

WAC 132F-605-050 Classes not following regular college quarter calendar. Refunds for summer quarter, or other short courses/programs that do not follow the regular college calendar, will be applied on a prorated basis to the specific class' shortened schedule.

NEW SECTION

WAC 132F-605-070 Parking fees. Parking fees will be refunded only in the case of one hundred percent withdrawal from the college and surrender of the parking permit, in which case the fees will be refunded on the same basis as tuition.