ctcLink

In February 2021, Seattle Colleges – Central, North, and South – will move to a new system for student self-service. This new system, called ctcLink, will change the way you do all your college business.

Manage your entire college experience from your mobile device, laptop, or home computer. Using the new online student center, you'll be able to do the following:

- View or update your student information and manage personal contact info.
- Register for classes, add, and drop.
- Pay tuition and fees and handle financial aid processes.
- View your grades, track academic goals, and apply for graduation.
- Contact your instructors or advisor.

ctcLink offers a more consistent experience across the Washington community and technical college (CTC) system. You'll have 24/7 access to an online student center, and so will your advisors and instructors. Your system ID credentials will also follow you within the state CTC system. Whether you complete your education at one college, transfer from one CTC to another, or attend two or more at once, everyone will use common online tools for everything from admission to graduation.

When will this change take place?
ctcLink is scheduled to go live for Seattle Colleges during Winter Quarter on February 22, 2021.
As we get closer to the go live date, you'll receive more information. Look for information from your college student government as well. We will be enlisting their help in keeping everyone informed.

Key Dates
- **January 4, 2021** – Winter Quarter classes begin
- **February 16** – Look for information about using ctcLink to register for Spring Quarter 2021 in your Seattle Colleges email.
- **February 22** – ctcLink goes live across Seattle Colleges for North, Central, and South
- **March 3*** – Registration for Spring Quarter 2021 begins for returning students using ctcLink (**This is a change from earlier published information listing registration as beginning February 8.*)

Check Our Website, ctcLink for Students
Look for official emails in advance of any major changes, and make sure to check our website

www.seattlecolleges.edu/ctclink

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SEATTLE COLLEGES
Central · North · South

Preparing for the Change

In the months prior to "go live," staff across Seattle Colleges are preparing for the new ctcLink system. As you can imagine learning and implementing an entirely new system can be challenging. Right now staff members are engaged in training, building the new system, verifying data, and testing the system to ensure it is ready for launch. Countless hours have been and continue to be devoted to these efforts.

As we prepare, you may notice a slowdown in processing information and day-to-day activities in November, December, and January. **Additionally, effective November 6, 2020, through March 30, 2021, all Student Services offices will be closed on Fridays**, allowing staff to complete required training and testing sessions, attend staff meetings, and catch up on work. We ask for your patience as our staff works to balance training, testing, and daily work in two systems—our current system and the new ctcLink environment. Please know, we will do our best to meet your needs as we transition into ctcLink.

Changes in Class Registration

Registration for Winter Quarter classes, which began November 2, will use our current system, and you will continue as you have in past quarters. **Registration for Spring Quarter 2021 for current students has been pushed back from February 8 and will now begin March 3, 2021 using the new ctcLink system.** Look for more information after February 16 about how to use the new system to register.

New ID Numbers in the New Year

If you are a current student, you will be assigned a new ID number—a ctcLink ID. Expect to receive an email message about your new ID number and instructions after February 16. With this new ID, you will have one login to access your information across Seattle Colleges as well as at all Washington community and technical colleges. If you transfer in from or out to another CTC in Washington state, your ID will follow you and you will be able to use that same ID to access your information. Expect more information and instructions to come before any changes occur. All new incoming students also will receive a ctcLink ID.

Background about ctcLink

All CTCs across Washington are transitioning to ctcLink, replacing an outdated computer system.

- So far, ten other community colleges have moved to ctcLink, including Pierce and Olympic Colleges.
- Locally, Highline and Edmonds Community Colleges will also implement ctcLink in February 2021.

Washington's 34 CTCs have shared back-office administrative systems for 30 years, but that software in now both limited in its functionality and outdated. CTCs are implementing a new and more flexible information system to meet business and educational needs now and into the future. However, it is about much more than new software. ctcLink is an unprecedented and significant business transformation project for all 34 CTCs and the State Board agency. It will change the way we do business—both locally and together as a system.

www.seattlecolleges.edu/ctclink